



# Council

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**Wednesday, 5 September 2018**

**2.00 p.m.**

**Council Chamber, Town Hall,**

**Moorgate Street, Rotherham. S60 2TH**

**Rotherham**  
Metropolitan  
Borough Council 

# WELCOME TO TODAY'S MEETING

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## GUIDANCE FOR THE PUBLIC

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The Council is composed of 63 Councillors, who are democratically accountable to the residents of their ward.

The Council Meeting is chaired by the Mayor, who will ensure that its business can be carried out efficiently and with regard to respecting the rights and responsibilities of Councillors and the interests of the community. The Mayor is the Borough's first citizen and is treated with respect by the whole Council, as should visitors and member of the public.

All Councillors meet together as the Council. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints its Leader, Mayor and Deputy Mayor and at its Annual Meeting will appoint Councillors to serve on its committees.

Copies of the agenda and reports are available on the Council's website at [www.rotherham.gov.uk](http://www.rotherham.gov.uk). The public can also have access to the reports to be discussed at the meeting by visiting the Reception at the Town Hall. The Reception is open from 8.00 a.m. to 5.30 p.m. each day. You may not be allowed to see some reports because they contain private information and these will be marked accordingly on the agenda.

Members of the public have the right to ask questions or submit petitions to Council meetings. A member of the public may ask one general question in person which must be received in writing to the Chief Executive by 10.00 a.m. on the Friday preceding a Council meeting on the following Wednesday and must not exceed fifty words in length. Questions can be emailed to [councilquestions@rotherham.gov.uk](mailto:councilquestions@rotherham.gov.uk)

Council meetings are webcast and streamed live or subsequent broadcast via the Council's website. At the start of the meeting the Mayor will confirm if the meeting is being filmed. You would need to confirm your wish not to be filmed to Democratic Services. Recording of the meeting by members of the public is also allowed.

Council meetings are open to the public, but occasionally the Council may have to discuss an item in private. If this occurs you will be asked to leave. If you would like to attend a meeting please report to the Reception at the Town Hall and you will be directed to the relevant meeting room.

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## FACILITIES

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There are public toilets, one of which is designated disabled with full wheelchair access, with full lift access to all floors. Inducton loop facilities are also available in the Council Chamber, John Smith Room and Committee Rooms 1 and 2.

Access for people with mobility difficulties can be obtained via the ramp at the main entrance to the Town Hall.

If you have any queries on this agenda, please contact:-

Contact:- James McLaughlin, Head of Democratic Services  
Tel.:- 01709 822477  
[james.mclaughlin@rotherham.gov.uk](mailto:james.mclaughlin@rotherham.gov.uk)

Date of Publication:- **28 August 2018**

# COUNCIL

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Wednesday, 5 September 2018 at 2.00 p.m.  
Council Chamber, Town Hall, Moorgate Street, Rotherham. S60 2TH

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THE MAYOR (Councillor Alan Buckley)  
DEPUTY MAYOR (Councillor Jenny Andrews)

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CHIEF EXECUTIVE (Sharon Kemp)

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## MEMBERS OF THE COUNCIL

### ANSTON AND WOODSETTS

IRELAND, Jonathan C.  
JEPSON, Clive R.  
WILSON, Katherine M.

### KEPPEL

CLARK, Maggi  
CUTTS, Dave  
HAGUE, Paul

### SITWELL

COWLES, Allen  
SHORT Peter, G. J.  
TURNER, Julie

### BOSTON CASTLE

ALAM, Saghir  
MCNEELY, Rose M.  
YASSEEN, Taiba K.

### MALTBY

BEAUMONT, Christine  
PRICE, Richard  
RUSHFORTH, Amy L.

### SWINTON

CUSWORTH, Victoria  
SANSOME, Stuart  
WYATT, Kenneth J.

### BRINSWORTH AND CATCLIFFE

BUCKLEY, Alan  
CARTER, Adam  
SIMPSON, Nigel G.

### RAWMARSH

BIRD, Robert  
MARRIOTT Sandra  
SHEPPARD, David R.

### VALLEY

ALBISTON, Kerry  
REEDER, Kathleen  
SENIOR, Jayne E.

### DINNINGTON

MALLINDER, Jeanette M.  
TWEED, Simon A.  
VJESTICA, John

### ROTHER VALE

ALLCOCK, Leon  
BROOKES, Amy C.  
WALSH, Robert J.

### WALES

BECK, Dominic  
WATSON, Gordon  
WHYSALL, Jennifer

### HELLABY

ANDREWS, Jennifer A.  
CUTTS, Brian  
TURNER, R. A. John

### ROTHERHAM EAST

COOKSEY, Wendy  
FENWICK-GREEN Deborah  
KHAN, Tajamal

### WATH

ATKIN, Alan  
ELLIOT, Jayne C.  
EVANS, Simon

### HOLDERNESS

ELLIOTT, Michael S.  
PITCHLEY, Lyndsay  
TAYLOR, Robert P.

### ROTHERHAM WEST

JARVIS, Patricia A.  
JONES, Ian P.  
KEENAN, Eve.

### WICKERSLEY

ELLIS, Susan  
HODDINOTT, Emma  
READ, Chris

### HOOBER

LELLIOTT, Denise  
ROCHE, David J.  
STEELE, Brian

### SILVERWOOD

MARLES, Steven  
NAPPER, Alan D.  
RUSSELL, Gwendoline A.

### WINGFIELD

ALLEN, Sarah A.  
ELLIOTT, Robert W.  
WILLIAMS, John

# Council Meeting Agenda

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**Time and Date:-**

Wednesday, 5 September 2018 at 2.00 p.m.

**Venue:-**

Council Chamber - Town Hall, Moorgate Street, Rotherham. S60 2TH

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**1. ANNOUNCEMENTS**

To consider any announcements by the Mayor in accordance with Council Procedure Rule 3(2)(ii).

**2. APOLOGIES FOR ABSENCE**

To receive the apologies of any Member who is unable to attend the meeting.

**3. COMMUNICATIONS**

Any communication received by the Mayor or Chief Executive which relates to a recommendation of the Cabinet or a committee which was received after the relevant meeting.

**4. MINUTES OF THE PREVIOUS COUNCIL MEETING (Pages 1 - 28)**

To receive the record of proceedings of the ordinary meeting of the Council held on 25th July, 2018 and to approve the accuracy thereof.

**5. PETITIONS**

To report on any petitions received by the Council received by the Council and receive statements in support of petitions in accordance with Petitions Scheme and Council Procedure Rule 13.

**6. DECLARATIONS OF INTEREST**

To invite Councillors to declare any disclosable pecuniary interests or personal interests they may have in any matter which is to be considered at this meeting, to confirm the nature of those interests and whether they intend to leave the meeting for the consideration of the item.

**7. PUBLIC QUESTIONS**

To receive questions from members of the public who may wish to ask a general question of the Mayor, Cabinet Member or the Chairman of a Committee in accordance with Council Procedure Rule 12.

## **8. EXCLUSION OF THE PRESS AND PUBLIC**

Should it be necessary, in the opinion of the Mayor, to consider excluding the press and public from the meeting in relation to any items of urgent business on the grounds that private information is likely to be divulged.

There are no such items at the time of preparing this agenda.

## **9. LEADER OF THE COUNCIL'S STATEMENT**

To receive a statement from the Leader of the Council in accordance with Council Procedure Rule 9.

## **10. MINUTES OF THE CABINET AND COMMISSIONERS' DECISION MAKING MEETING (Pages 29 - 36)**

To note the minutes of the Cabinet and Commissioners' Decision Making Meeting held on 6 August 2018.

## **11. CABINET RESPONSE TO RECOMMENDATIONS FROM SCRUTINY REVIEW - DRUG AND ALCOHOL TREATMENT AND RECOVERY SERVICES (Pages 37 - 44)**

To receive, for information, the Cabinet response to recommendations in respect of the Health Select Commission's review of Drug and Alcohol Treatment and Recovery Services.

## **12. AUDIT COMMITTEE ANNUAL REPORT 2017/18 (Pages 45 - 54)**

To receive and note the contents of the Audit Committee Annual Report 2017/18.

## **13. OVERVIEW AND SCRUTINY UPDATE (Pages 55 - 68)**

To receive an update on the activities of the Council's Overview and Scrutiny bodies in accordance with Council Procedure Rule 14.

## **14. MEMBERSHIP OF COMMITTEES, BOARDS AND PANELS**

To approve the following changes to the membership of committees, boards and panels:-

<b>Committee, Board or Panel</b>	<b>Outgoing Member</b>	<b>New Appointment</b>
Health Select Commission	Councillor Marriott	Councillor John Turner
Improving Lives Select Commission	Councillor Allcock	Vacancy
Licensing Board	Councillor M. Elliott	Councillor Marriott
Planning Board	Councillor Ireland	Councillor Steele

**15. AUDIT COMMITTEE (Pages 69 - 74)**

To receive and consider reports, minutes and recommendations of the Audit Committee.

To confirm the minutes as a true record.

**16. HEALTH AND WELLBEING BOARD (Pages 75 - 82)**

To receive and consider reports, minutes and recommendations of the Health and Wellbeing Board.

To confirm the minutes as a true record.

**17. PLANNING BOARD (Pages 83 - 89)**

To receive and consider reports, minutes and recommendations of the Planning Board.

To confirm the minutes as a true record.

**18. LICENSING BOARD SUB-COMMITTEES (Pages 90 - 94)**

To receive and consider reports, minutes and recommendations of the Licensing Board Sub-Committees.

To confirm the minutes as a true record.

**19. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS**

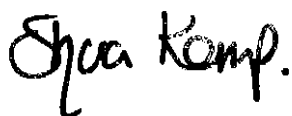
To put questions, if any, to the designated Members on the discharge of functions of the South Yorkshire Police and Crime Panel, South Yorkshire Fire and Rescue Authority, Barnsley, Doncaster, Rotherham and Sheffield Combined Authority and South Yorkshire Pensions Authority, in accordance with Council Procedure Rule 11(5).

**20. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRMEN**

To put questions, if any, to Cabinet Members and Chairmen (or their representatives) under Council Procedure Rules 11(1) and 11(3).

**21. URGENT ITEMS**

Any other public items which the Mayor determines are urgent.



**SHARON KEMP,**  
Chief Executive.

**The next meeting of the Council will be on  
Wednesday, 31<sup>st</sup> October, 2018 at 2.00 p.m. at Rotherham Town Hall.**

**COUNCIL MEETING**  
**25th July, 2018**

Present:- The Mayor of Rotherham (Councillor Alan Buckley) (in the Chair); Councillors Alam, Albiston, Allcock, Allen, Andrews, Atkin, Beaumont, Beck, Bird, Brookes, Carter, Clark, Cooksey, Cowles, Cusworth, D. Cutts, Elliot, M. Elliott, Ellis, Fenwick-Green, Hague, Hoddinott, Ireland, Jarvis, Jones, Keenan, Khan, Lelliott, McNeely, Mallinder, Marles, Marriott, Napper, Pitchley, Read, Reeder, Roche, Rushforth, Russell, Sansome, Senior, Simpson, Steele, John Turner, Julie Turner, Vjestica, Walsh, Williams, Wilson and Wyatt.

The webcast of the Council Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**21. ANNOUNCEMENTS**

The Mayor was pleased to announce that Rotherham's Planning Service won Team of the Year at a prestigious national awards ceremony. The service was named winner in the category for Local Authority Planning Team of the Year at the Royal Town Planning Institute's (RTPI) Awards for Planning Excellence 2018 held in London in May.

The Awards were the longest running and most high-profile awards in the industry and the team should be incredibly proud of their achievements which were a testament to the hard work of service and its support staff.

One of Rotherham's key ambitions was to create the right conditions for growth and regeneration. Planning played a key role in delivering this and this award gave confidence to businesses looking to invest in jobs, homes and developments within Rotherham.

The Mayor asked the Council to join him in congratulating all the team on their success.

He invited Paul Woodcock, Bronwen Knight, Helen Sleigh and Anthony Lowe to receive the award.

The Mayor was also pleased to present his activity since the last Council meeting which was attached for information to the Mayor's letter. In doing so he wished to draw particular attention to the Armed Forces Day Event and following Sunset Ceremony which were a credit to the town. He congratulated all those involved in the arrangements.

**22. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors B. Cutts, R. Elliott, Evans, Jepson, Price, Sheppard, Short, Taylor, Tweed, Watson, Whysall and Yasseen.

**23. COMMUNICATIONS**

There were no communications received.

**24. MINUTES OF THE PREVIOUS COUNCIL MEETING**

**Resolved:-** That the minutes of the meeting of Council held on 27<sup>th</sup> June 2018, be approved for signature by the Mayor.

Mover:- Councillor Read

Seconder:- Councillor Alam

**25. PETITIONS**

The Mayor reported receipt of two petitions, but they had not met the threshold for consideration by Council, and would be referred to the relevant directorate for a response to be prepared:-

- From the Adult Survivors Kampaign (ASK) containing 31 signatures calling on the Leader of Rotherham Council to urgently meet with members of the Adult Survivors Kampaign (ASK) to review the bid to the Home Office for additional resources for adult survivors of CSE (Child Sexual Exploitation) with the view to taking a different approach to bidding for resources for adult survivors of CSE.

Elizabeth addressed the Council as part of the presentation of the petition requesting the Leader meets with adult survivors to review the bid to the Home Office for additional resources for adult survivors of CSE.

- From the Friends of Turner Close Community Centre containing 48 signatures calling for the retention of a member of staff in their current role at Rawmarsh Joint Service Centre.

Since the last Council meeting, five petitions have also been rejected in accordance with Section 3.1 of the Council's Petitions Scheme on the basis that they were repetitive. A further petition was directed to the Commissioners, who were not covered by the Council's Petitions Scheme. The Lead Commissioner has subsequently responded to the Lead Petitioner.

**26. DECLARATIONS OF INTEREST**

A number of declarations of interest were reported:-

Councillor Hoddinott declared a disclosable pecuniary interest in Minute No. 38 (Council Motion – Modern Slavery) on the grounds of her employment and left the room whilst this item was discussed.



Councillor Read declared a disclosable pecuniary interest in Minute No. 38 (Council Motion – Modern Slavery) on the grounds of his partner's employment and left the room whilst this item was discussed.

Councillors Allcock, Clark, Ellis, Roche and Steele declared personal interests in Minute No. 38 (Council Motion – Modern Slavery) on the grounds of being members of the Co-operative Party.

**27. PUBLIC QUESTIONS**

(1) Mr. L. Harron asked did the Leader agree that if a senior RMBC officer had lied in writing in a response to a FOI request and then refused to answer a simple question seeking clarification, that nothing this officer said could be regarded as being truthful unless it was backed up with written evidence?

The Leader confirmed he was unable to comment on individual staffing matters in the Council meeting, but pointed out the Council had a Complaints Procedure. This was publicly available for investigation complaints against the Council and/or any of its Officers and Mr. Harron was advised if he believed that there had been any wrongdoing then he should lodge a complaint.

In a supplementary question Mr. Harron asked the Leader if he agreed that the failings of previous Leaders of this Council to call Chief Executives to account had caused immeasurable damage to this Council, physically, emotionally, psychologically and materially. Would the Leader show he was different by looking at the two page document Mr. Harron had sent to all Councillors today with a view to asking the current Chief Executive to apologise to those individuals "A to O" in Professor Jay's report and to do so before the fourth anniversary of that publication in August.

The Leader had not yet seen the document circulated by Mr. Harron. He would study this and come back to Mr. Harron in writing.

(2) Mrs. M. Watson asked did the Council have any information concerning a potential traffic management plan for the hydraulic fracturing site in Harthill:-

- (a) Where would the clean water come from and which route would the tankers take?
- (b) Was there a traffic management plan for the waste water from Harthill to FCC Environment on Stanhill Close, Ecclesfield?

**COUNCIL MEETING - 25/07/18**

Councillor Williams confirmed an application for an exploratory well at Harthill (no applications for hydraulic fracturing have been received to date) was refused by the Council. One of the reasons for refusal was traffic implications. This decision was appealed by the applicant and subsequently granted by the Planning Inspectorate following a Public Inquiry.

As part of the appeal process further traffic information was submitted to the inquiry by INEOS for the Inspector to consider and, in addition, the Inspector attached a condition to the permission which required a full Traffic Management Plan to be submitted, for the approval by the Council, prior to any development taking place on site. A Traffic Management Plan had not as yet been received.

In terms of the water tankers and waste water removal the route was yet to be confirmed and would form part of the Traffic Management Plan to be submitted. The removal of waste water and details of its disposal would be controlled through a relevant license from the Environment Agency.

In a supplementary question Mrs. Watson asked, when the Traffic Management Plan was approved and in the public domain, would the rescue services be provided with a copy.

Councillor Williams assumed this would be a sensible approach and would look into this further to ensure this was carried out.

(3) Mrs. M. Reed asked about the transformation of Learning Disability Services which would be a lengthy and expensive process and needed to be undertaken safely sensitively and responsibly. She asked could the Cabinet Member please explain how a saving of £3 million had been calculated given that no assessments have been completed and so predicted need was unknown.

Councillor Roche confirmed the Service was currently in the process of setting up the team who would carry out the assessments over the next two years and he gave an assurance that it would be undertaken sensitively and responsibly, recognising this was an anxious and stressful time for people and families. The assessment/review would be undertaken in partnership with the person, their family and the people that knew them best and the reviews would focus on individual assessed need. Each carer at the same time would also be offered a carer's assessment.

The expected savings identified would come from across the current Learning Disability budget and would be found by a reduction in infrastructure costs such as transport, double funding support and activities where sometimes two or more different sets of staff were supporting a Service user and obviously savings on building costs.

However, whilst there was confidence in the financial model, the important thing was the amount of money needed to spend on Service users which would be guided by the individual assessments, not be an arbitrary target.

In a supplementary question Mrs. Reed referred to the last Council meeting where Councillor Roche had said there would be an in-house building base service for those with complex needs. She asked how this could be quantified until the assessments had been completed and, therefore, how could the cost be calculated for retaining a building base service.

Councillor Roche explained the service did know the number of people with complex care at the moment so could make a forecasted estimate of those numbers. It was not possible to give an accurate forecast until the assessments had taken place.

(4) Mr. R. Symonds was unable to attend the Council so Mrs. M. Hudson, on his behalf, asked how many agency workers have worked within Adult Social Care so far this financial year and at what cost, how much did the Cabinet Member estimate would be spent in total on agency workers by the end of the financial year and how did it compare with last year?

Councillor Roche confirmed there had been 22 agency workers working within Adult Social Care so far this financial year at a cost to date of £197k.

The estimated spend on agency workers by the end of the financial year based on current contract end dates was £331k. It was expected that this would be less than half the figure spent in the last financial year.

In a supplementary question Mrs. Hudson asked why was the cost so high and did this include cost of consultants and interim managers. If not what additional cost did this account for. Councillor Roche was quick to ask for the required savings to be made, but did he accept the agency bill was a great starting place to save money.

Councillor Roche confirmed agency staff were used to fill in vacancies or long term illness and therefore, carrying out essential work of the Adult Social Care Directorate. Occasionally extra staff brought in to ensure that projects were delivered on time for Service users. In terms of the cost of contract workers a response in writing would be provided.

(5) Ms. C. Meleady was unable to attend today's meeting so a response to her question would be provided in writing.

**COUNCIL MEETING - 25/07/18**

(6) Ms. S. Healey pointed out public opinion was overwhelmingly against the proposed closures of Learning Disability Centre and she was yet to meet a service user or carer who agreed with your plans. She asked did the Cabinet Member not accept to being out of touch with vulnerable people's needs and sounding patronising telling them what was best for them.

Councillor Roche confirmed the transformation of Learning Disability Services was a two year project and gave his assurance that it would be undertaken sensitively and responsibly. The reviews would be undertaken in partnership with the person, their family and the people that knew them best, in a person centred way which would focus on individual assessed need.

Before the process had even begun, Service users were already voting with their feet and choosing not to go into day care. The Cabinet Member was confident the changes were right because Service users, who were in day care previously and have moved to the new model, had advised how much better it was and that they did not want to go back.

In a supplementary question Ms. Healey pointed out the Council were causing vulnerable adults and carers, some who were elderly and infirm, worry and anxiety due to the uncertainty about what was happening. It appeared the Council had made a decision and were not prepared to accept they were wrong and asked the Cabinet Member how he slept at night as many carers did not.

Councillor Roche was aware this was a situation which had caused a lot of concern and anxiety, but was sure that looking at other authorities and discussing with officers the Cabinet had made the right decision. The Council would do all that it could to lessen the anxiety of the Service users as it went through the process.

**28. EXCLUSION OF THE PRESS AND PUBLIC**

**Resolved:-** That under Section 100(A) of the Local Government Act 1972, that should the Mayor deem if necessary the public be excluded from the meeting on the grounds that any items involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to information) (Variation) Order 2006.

**29. LEADER OF THE COUNCIL'S STATEMENT**

The Leader wished to report on the Secretary of State's minded to decision to withdraw Commissioners from Rotherham, subject to a further independent evaluation about progress early in the new year. In effect the Commissioners were leaving a year early and although the decision was still to be confirmed this was a great reflection on all the hard work by Members alongside staff and Commissioners and indicated that

governance was fit for purpose and up to the standard residents would expect.

The Council would continue to face difficult decisions, but it was finally at the stage where it was returning to a situation where proper democratic accountability was in place in Rotherham.

**30. MINUTES OF THE CABINET AND COMMISSIONERS' DECISION MAKING MEETING**

**Resolved:-** That the reports, recommendations and minutes of the meetings of the Cabinet/Commissioners' Decision Making Meeting held on 9<sup>th</sup> July 2018, be received.

Mover:- Councillor Read

Seconder:- Councillor Alam

**31. RECOMMENDATION FROM CABINET - ALLOTMENTS SELF-MANAGEMENT**

Further to Minute No. 174 of the Cabinet and Commissioners Decision Making Meeting held on 9<sup>th</sup> July, 2017 consideration was given to the report which detailed the proposals for a self-management model for allotments containing recommendations to approve the new vision and specification for allotments and to transfer management of Council-owned allotments to a new borough-wide self-management body.

The Council and Rotherham and District Allotments Association have worked together to review the current Allotments Service and explore possible alternative service models to drive long-term improvement. This recognised the pressure the Service had been under since 2011 due to reduced public spending. The Review has gathered evidence to support the assessment of options, including a survey of existing plot-holders, an audit of Council-owned allotment sites, and information about management models in place elsewhere in Britain. Consequently, the Review has concluded that the adoption of a self-management model offers best prospects for Service improvement and involving allotment users more in this.

Whilst in support of the model put forward, Councillor Carter was of the view that this was of benefit to allotment holders now more appropriate management arrangements in place.

**Resolved:-** (1) That the new vision and specification for allotments be adopted.

(2) That the transfer of management of Council-owned allotments to a new borough-wide self-management body be approved and authorisation be given to officers to work with Rotherham and District Allotments Association, Voluntary Action Rotherham and others to establish a Community Benefit Society.

**Resolved:-** Councillor Hoddinott                      Seconded:- Councillor Allen

**32.            PROPOSED AMENDMENT TO THE CONSTITUTION - RESPONSIBILITY FOR FUNCTIONS - SCHEME OF DELEGATION AND TERMS OF REFERENCE**

Consideration was given to the report which introduced a proposed new 'Responsibility for Functions' section of the Constitution, which had been recommended by the Association of Democratic Services Officers (ADSO), as part of the wider review of the Constitution. The proposals from ADSO have been reviewed by the Constitution Working Group, a body of members from both political groups in operation on the Council, and were presented for approval and adoption within the Constitution.

The proposed new 'Responsibility for Functions' was a more concise document which had been drafted with a view to Strategic Directors being required to prepare and publish sub-schemes of delegation for their Directorates, which was consistent with the previously agreed changes in respect of the publication of decision records for delegated decisions taken by officers.

**Resolved:-** (1) That the 'Responsibility for Functions' at Appendix 1 be approved and adopted as Appendix 9 of the Constitution.

(2) That the terms of reference for the Overview and Scrutiny Management Board and Select Commissions be deleted from the Overview and Scrutiny Procedure Rules at Appendix 3 of the Constitution.

**Resolved:-** Councillor Read                                      Seconded:- Councillor Alam

**33.            PAY POLICY STATEMENT - ADOPTION OF REMUNERATION PACKAGE FOR THE STRATEGIC DIRECTOR OF CHILDREN AND YOUNG PEOPLE'S SERVICES**

Consideration was given to the report which detailed how the Council had recently undertaken a recruitment process to fill the vacant post of Strategic Director of Children and Young People's Services. The Officer Employment Procedure Rules in the Constitution required the Council to approve the salary package for any post defined in the Pay Policy Statement as earning £100,000 or more.

This report, therefore, recommended that the Council agree the salary package for the post of Strategic Director of Children and Young People's Services at the level of remuneration detailed in the Authority's Pay Policy Statement.

Councillor Carter was unable to support the recommendation on the grounds that the public would find the salary unacceptable.

Councillor Napper supported the proposals and hoped that the specialisms of the new Strategic Director would meet any forthcoming challenges and reduce the need for consultant involvement in the future.

**Resolved:-** That, in accordance with the Pay Policy Statement 2018-19 and the Officer Employment Procedure Rules, the remuneration package of £145,000 for the post of Strategic Director of Children and Young People's Services be approved, with effect from 24th September, 2018.

**Resolved:-** Councillor Alam

Seconder:- Councillor Read

**34. COMMUNITY GOVERNANCE REVIEW - ORGREAVE PARISH COUNCIL - IMPLEMENTATION OF FINAL RECOMMENDATIONS**

Further to Minute No. 12 of the meeting of Council held on 27<sup>th</sup> June, 2018, consideration was given to the report which detailed the consultation with the Waverley Residents' Association and to sought approval for the making of the Reorganisation of Community Governance Order.

The effect of the recommendation in the report was to put forward a budget requirement of £43,950 based upon the calculations, but the Waverley Residents' Association had suggested a lower figure for the budget requirement of £36,025. The Waverley Residents' Association proposal was based on an assumption that the Council should forego the recharges for costs of the statutory consultation and the establishment costs incurred by the Council.

In their response the Waverley Residents' Association also suggested that if the Council was not willing to forego those recharges then the budget requirement should be adjusted by reducing the provision for reserves.

The Waverley Residents' Association have had support from the Yorkshire Local Councils Association in preparing their proposals and on that basis it was accepted that their proposals for a lower budget requirement would still result in a viable community council, albeit one with a smaller budget for 2019/20 than that originally proposed by the Council's officers.

**COUNCIL MEETING - 25/07/18**

A letter of objection from Catcliffe Parish asked the Council not to implement the Final Recommendations and to leave the boundary of the parish of Catcliffe unchanged

The four options upon which the formal consultation took place were identified in the modified Terms of Reference agreed by Council at its meeting on 13<sup>th</sup> December, 2017.

Taking into account the letter of objection from Catcliffe Parish Council it was proposed to approve the making of the draft Reorganisation of Community Governance Order required to implement the Final Recommendations with a budget requirement for 2019/20 for the proposed Waverley Community Council of £36,025, the figure proposed by Waverley Residents' Association, but without the Council foregoing its consultation and establishment costs.

This option put forward provided for a lower budget requirement than originally proposed and the Waverley Residents' Association supported a lower budget requirement. It would provide for greater reserves for the proposed community council than originally proposed, but would not require the Council to forego costs which have been or would be incurred.

Whilst the majority of Members supported the implementation of the final recommendations Councillor Simpson abstained from the decision and Councillor Carter, whilst supporting the general principle and the sentiments and work involved with developing a community council, was unable to vote in favour based on the recharge of the establishment and consultation costs.

**Resolved:-** (1) That the making of the draft Reorganisation of Community Governance Order including the associated map, which form Appendices 1 and 2 to this report be approved and that the budget requirement for the proposed Waverley Community Council, which forms part of the Order shall be £36,025.

(2) That the waiver of the re-charge of the establishment and consultation costs which has been requested by the Waverley Residents' Association be refused.

Mover:- Councillor Allen

Seconder:- Councillor Read

**35. OVERVIEW AND SCRUTINY ANNUAL REPORT 2017/18**

Consideration was given to the report which presented the final draft of the Overview and Scrutiny Annual Report for 2017-18 for Members' approval, having been endorsed by the Overview and Scrutiny Management Board on 20th June, 2018.

The Overview and Scrutiny Annual Report provided a retrospective summary of the work completed and outcomes achieved by the Overview



and Scrutiny Management Board and the three Select Commissions last year. It also offered a look ahead for 2018-19 in terms of future priorities through a headline work programme.

The Chair wished to place on record his thanks and appreciation to the former Chair of Improving Lives, Councillor Clark, and support staff and looked forward to working with the new Chair and Vice-Chair. He also welcomed Councillors Keenan and Sansome back to the scrutiny process.

**Resolved:-** That the Overview and Scrutiny Annual Report 2017-18 be approved.

Mover:- Councillor Steele

Seconder:- Councillor Cowles

**36. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY - SPOTLIGHT REVIEW FOLLOWING THE OFSTED INSPECTION OF ADULT COMMUNITY LEARNING**

Consideration was given to the report which presented the findings of a spotlight review following the Ofsted Inspection of Adult Community Learning in June, 2017. The purpose of the review was to seek assurance that there was a clear understanding of the issues leading to the inadequate judgement in June, 2017; that the issues arising from the inspection have been addressed and that there were clear plans in place to ensure that adult learners have pathways to secure employment or skills training. The conclusions and recommendations made by Members were based on information gathered from the spotlight review and examination of related documentation.

Following consideration by the Council, the Cabinet would be required to respond formally to the recommendations and indicate agreement or otherwise, what action would be taken to implement the recommendations, along with details of timescales and accountabilities.

The Leader welcomed this piece of work on behalf of the Cabinet and the assurances it provided. It was right that the Council should look and learn in an open and transparent a way as possible. Scrutiny were able to take on this work and it showed the maturity of the organisation.

**Resolved:-** (1) That the report and recommendations from the spotlight review following the Ofsted Inspection of Adult Community Learning, as outlined in Paragraph 7 of Appendix 1, be noted.

(2) That the response of Cabinet to the recommendations be fed back to the Improving Lives Select Commission.

Mover:- Councillor Clark

Seconder:- Councillor Cusworth

**37. CHILDREN'S COMMISSIONER TAKEOVER CHALLENGE SCRUTINY REVIEW: WORK EXPERIENCE**

Consideration was given to the report which detailed the findings and recommendations following a spotlight review undertaken by Rotherham Youth Cabinet under the auspices of the Children's Commissioner's Takeover Challenge regarding improving access to work experience opportunities for all young people in Rotherham.

This report was presented for information to share the review findings with the wider membership of the Council. Following this meeting, the Cabinet and Commissioners would be required to respond formally to the recommendations and indicate agreement or otherwise and what action would be taken to implement the recommendations, together with details of timescales and accountabilities. Schools and other external partners would also be involved.

Members welcomed this report and commended the young people's involvement, their contributions and participation in the review.

**Resolved:-** (1) That the report and recommendations in respect of the review of Work Experience be noted.

(2) That the response of Cabinet be reported back to Overview and Scrutiny Management Board and Rotherham Youth Cabinet.

Mover:- Councillor Steele

Seconder:- Councillor Cowles

**38. NOTICE OF MOTION - MODERN SLAVERY**

Proposed by Councillor Alam and seconded by Councillor Wyatt:-

This Council notes:-

- Though slavery was abolished in the UK in 1833, there are more slaves today than ever before in human history. Figures from the International Labour Organisation (ILO) suggest that there are more than 40 million people in modern slavery across the world, with nearly 25 million held in forced labour.
- There were 3,805 victims of modern slavery identified in the UK in 2016. A rising number but still well below the 10,000 and 13,000 potential victims estimated by the Home Office. In Rotherham a small number of victims have already been identified.
- Modern Slavery is happening nationwide. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhumane treatment. This can include sexual and criminal exploitation.

This Council believes:-

- That action needs to be taken to raise awareness of modern slavery and the fact that it is happening all over the UK.
- That the current support for victims is not sufficient and needs to go beyond the 45 days they are currently given by the government.
- That councils have an important role to play in ensuring their contracts and supplies don't contribute to modern day slavery and exploitation.

This Council resolves:-

- That the Co-operative Party's Charter against Modern Slavery be adopted to ensure that our practices don't support slavery.
- That the Corporate Procurement Team be trained to understand modern slavery through the Chartered Institute of Procurement and Supplies (CIPS) online course on Ethical Procurement and Supply.
- That contractors be required to comply fully with the Modern Slavery Act 2015, wherever it applies, with contract termination as a potential sanction for non-compliance.
- That any abnormally low-cost tender be challenged to ensure that they do not rely upon the potential contractor practising modern slavery.
- That suppliers be advised that contracted workers are free to join a trade union and should not be treated unfairly for belonging to one.
- That the whistleblowing system for staff to blow the whistle on any suspected examples of modern slavery be publicised.
- That tendered contractors be required to adopt a whistleblowing policy which enables their staff to blow the whistle on any suspected examples of modern slavery.
- That contractual spending be reviewed regularly to identify any potential issues with modern slavery.
- That suppliers be advised of any risk identified concerning modern slavery and refer them to the relevant agencies to be addressed.
- That any contractor who is identified as a cause for concern regarding modern slavery be referred for investigation via the National Crime Agency's national referral mechanism.
- That a report on the implementation of this policy be published annually.

On being put to the vote, the motion was carried unanimously.

### **39. STANDARDS AND ETHICS COMMITTEE**

**Resolved:-** That the reports, recommendation and minutes of the meeting of the Standards and Ethics Committee be adopted.

Mover:- Councillor McNeely

Seconder:- Councillor Clark

**COUNCIL MEETING - 25/07/18**

**40. AUDIT COMMITTEE**

**Resolved:-** That the reports, recommendation and minutes of the meeting of the Audit Committee be adopted.

Mover:- Councillor Wyatt

Seconder:- Councillor Walsh

**41. HEALTH AND WELLBEING BOARD**

**Resolved:-** That the reports, recommendation and minutes of the meeting of the Health and Wellbeing Board be adopted.

Mover:- Councillor Roche

Seconder:- Councillor Mallinder

**42. PLANNING BOARD**

**Resolved:-** That the reports, recommendation and minutes of the meetings of the Planning Board be adopted.

Mover:- Councillor Williams

Seconder:- Councillor Walsh

**43. STAFFING COMMITTEE**

**Resolved:-** That the reports, recommendation and minutes of the meeting of the Staffing Committee be adopted:-

Mover:- Councillor Alam

Seconder:- Councillor Read

**44. LICENSING**

**Resolved:-** That the reports, recommendation and minutes of the meetings of the Licensing Board Sub-Committee be adopted.

Mover:- Councillor Ellis

Seconder:- Councillor Beaumont

**45. SHEFFIELD CITY REGION COMBINED AUTHORITY**

Consideration was given to the minutes of the Sheffield City Region Combined Authority and the Leader provided a quarterly update on activity:-

- Appointments to the various committees for Rotherham:-

Councillor Wyatt and Councillor Cowles - SCR Audit Committee.

Councillor Steele and Councillor Peter Short - Overview and Scrutiny committee.

Councillor Lelliott Rotational Member.

Councillor Read - Vice-Chair and Deputy to the Mayor.

- Discussion on the Local Growth Fund. The programme has an acknowledged problem of approved projects failing to spend on profile. Funding could then be made available for reserve projects, which have been assessed and prioritised following a call for projects last year. Rotherham had two reserve projects - Century BIC Phase 2 and Bassingthorpe Farm Greasbrough junction – assessed as top priority, which meant they were well placed should any funding be freed up as part of the programme review.
- The Sheffield City Region one of only two places in the country to be piloting this innovative approach to help people with health problems get into or remain in employment. The focus was on tackling low level mental health problems such as stress or anxiety, as well as musculoskeletal issues.

332 people have already received support across South Yorkshire and Bassetlaw, including 68 from Rotherham (the 2nd highest).

- There was nothing further to add at this stage to the Devolution Deal.

**Resolved:-** That the minutes of the meeting of the South Yorkshire Combined Authority be received.

Mover:- Councillor Read

Seconder:- Councillor Lelliott

#### 46. SOUTH YORKSHIRE POLICE AND CRIME PANEL

Consideration was given to the minutes of the meeting of the South Yorkshire Police and Crime Panel and the Vice-Chair, Councillor Sansome, was pleased to confirm that discussions had taken place with the Police and Crime Commissioner over the 101 Service.

Correspondence had been received by the Council as to why there had been a delay in the 101 Service.

**Resolved:-** That the minutes of the meeting of the South Yorkshire Police and Crime Panel be received.

Mover:- Councillor Sansome

Seconder:- Councillor Steele

#### 47. MEMBERS' QUESTIONS TO DESIGNATED SPOKESPERSONS

Councillor Cowles at the last Council meeting, had asked the Vice-Chair of the Police and Crime Panel to agree to write a strongly worded letter to the Police and Crime Commissioner expressing the Council's disquiet and, requesting immediate improvement to the unfit for purpose 101 system, used by the public and asked why had this not happened?

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Councillor Sansome confirmed he had not written a formal letter, but had contacted the Police and Crime Commissioner by email, which he was happy to share with Councillor Cowles.

In a supplementary question Councillor Cowles pointed out it was agreed that a letter was to be written. The Police and Crime Commissioner had now offered a date to meet, but this was not until the 10<sup>th</sup> October. After expressing some concern this had been moved to the end of August, but Councillor Cowles had offered to meet the Police and Crime Commissioner at a date/time at his convenience.

The delay of the application and implementation of a call centre system was unacceptable and Councillor Sansome was requested to write a letter as soon as possible about concerns rather than waiting for this debate.

Councillor Sansome shared the frustrations in the delay, but acknowledged the difficulty in managing to pull people together. He agreed to send a letter to the Police and Crime Commissioner and looked forward to the meeting.

**48. MEMBERS' QUESTIONS TO CABINET MEMBERS AND CHAIRMEN**

**(1) Councillor Carter** asked what independent legal advice had the Council taken that the service Dignity provided was not discriminatory?

Councillor Hoddinott confirmed the Council obtained independent Legal advice from Ward Hadaway in February, 2018 that the service Dignity provided was not discriminatory. This took into account the requirements of the Human Rights Act 1998 and the Equalities Act 2010.

In a supplementary question Councillor Carter believed February, 2018 was before the court case in London and asked if any subsequent legal advice in light of that Coroner's case had been obtained.

Councillor Hoddinott was happy to double check with officers to see if they had sought further legal advice.

**(2) Councillor Cowles** in considering the Eastwood plan, resources, tasks and timescales, was not aware of anyone who had ever seen such a plan showing the details in this way and asked could the Cabinet Member tell him when he could expect to see an acceptable end to the current cost and waste of resource?

Councillor Hoddinott wondered if Councillor Cowles was alternating each month about cost and action being taken.

The deal was on the Council website and reiterated that over the last two years:-

- Enforcement activity was up. Currently there were 115 open enforcement cases with over half of those receiving enforcement notices.
- Crime was down by 17%.
- Anti-social behaviour was down by a fifth.
- The quality of housing was up. Nearly half of all properties inspected had a Category 1 hazard with 99% being compliant with licensing conditions.

Had the advice from UKIP been followed then the Council would be looking at nearly half of the privately rented properties in Eastwood still being substandard.

In terms of the detail of activity and tasking this was agreed between officers and partners with regular meetings and in conjunction with feedback from Ward Members. The Council would continue to take action, in Eastwood, the same as anywhere else in the borough, based on the needs of each community.

In a supplementary question Councillor Cowles disbelieved the statistics and their accuracy. Baseline figures had been requested at the start to measure improvements and had never been set. In terms of selective licensing he had asked several times about individual properties and had brought these to the Cabinet Member's attention. In relation to cost there were many reasons why money was short in the Council.

Councillor Cowles referred to an extract he intended to raise at the last Council meeting and quoted "Just back from a walk around Eastwood. What I have seen around the bottom of Grosvenor Road makes you feel sick. Groups of rats feeding on waste and St. Ann's subway is the same with rats running around. This has all been reported many times and no progress."

He asked, therefore, would the Cabinet Member include a task on the plan to call for the Pied Piper or would she take up the pipes herself to get rid of the rats as nothing so far has worked.

Councillor Hoddinott found it completely unfair on the work taking place in Eastwood and in the community to say nothing had worked. Baseline figures were from the Police and the Council over the last two years. There were still issues in the community and residents were encouraged to come forward to raise concerns and the Council would continue to take action.

The recent work in St. Ann's subway between the community and Ward Councillors was transforming that area especially with the mural that had been created. Members and the community were prepared to roll up their sleeves and work for the better good and the Cabinet Member would not pull people down for working hard in that area.

**COUNCIL MEETING - 25/07/18**

**(3) Councillor Carter** asked if there were sanitary products freely available in schools within the borough for students to access without having to request them?

Councillor Carter would be provided with a written response to his question from the relevant Cabinet Member.

**(4) Councillor Cowles** pointed out some issues were considered to be important enough for public consultation, beyond those that required statutory consultation, prior to the decision being taken. He asked what criteria was used to determine whether or not public consultation was necessary for any decision that may be required?

The Leader confirmed that if statutory consultation was not required, then the need for consultation was at the discretion of the relevant service senior management (Assistant Director). There were no fixed criteria used to determine the need for consultation, but it was considered good practice to consult with the public when there was a planned service change, change in budgets or planned policy development that would have a significant impact on a community or service users.

Councillor Cowles asked this supplementary question because like many other people he had mistakenly believed that Rotherham had dispersal status imposed by the Home Office. He was in receipt of a FOI that clarified this was not so. In 2000 under the leadership of Councillor Mark Edgell Rotherham volunteered to become a dispersal town and clearly this was not up to public consultation. Due to the current position was it possible to end this contract until other leafy boroughs were prepared to share the burden as Rotherham was struggling to manage and pay for the situation.

The Leader was unable to comment on whether consultation took place eighteen years ago. Rotherham would continue to do its bit for the humanitarian efforts of this country by providing people who were in many cases fleeing for their lives looking for a home and sanctuary and he was proud to do this.

It was not possible to withdraw from the scheme; once an area had signed up and it was part of the scheme indefinitely. The Leader agreed the scheme would be much better if it was mandatory across the country and everyone was doing their bit the same as in Rotherham. If housing system was not run for profit by G4S where there was low cost housing, concentrations of people who were seeking asylum would not be put into specific places.

The Leader had issues about the way the Government ran the scheme, but Rotherham backing out now would be a retrograde step.



**(5) Councillor Carter** asked did the Cabinet Member have full confidence in the Parking Enforcement Team?

Councillor Lelliott confirmed, as the Cabinet Member, she had full confidence in the Parking Enforcement Team.

In a supplementary question Councillor Carter asked, given the last financial year had 10% rescinded parking tickets, did the Cabinet Member think the parking enforcement was too draconian in the town centre.

Councillor Lelliott did not agree. The Council did listen and sometimes enforcement tickets were issued, but there may be a genuine reason why someone was parked illegally. She had every confidence in the work of parking enforcement.

**(6) Councillor Carter** asked did the administration believe their Town Centre Parking Policy encouraged the use of the town centre?

Councillor Lelliott believed the Council's Town Centre Parking Policy encouraged the use of the Town Centre. Over the last few years, the Council had introduced a number of schemes to make parking easier and to support economic growth.

The Council simplified town centre parking charges and significantly reduced medium and long stay tariffs in April, 2016. The number of medium (4 hour) and all day parking activities have increased significantly since the tariff changes which indicated that customers were staying in town for longer periods.

Since then a range of concessions had been introduced at a number of Rotherham's car parks including:-

- Free parking all day on Saturdays in the whole of Forge Island car park and free parking for 2 hours in Forge Island car park "Red Zone" from Monday to Friday.
- Free parking for 2 hours in Drummond Street car park "Red Zone" from Monday to Saturday.
- Buy 2 hours, get 2 free offer, in Wellgate multi-storey, Drummond Street, Riverside, Clifton Hall and Scala car parks on Saturdays.
- 60 free limited stay parking spaces on Sheffield Road.
- Concessionary priced parking permits in a number of off-street car parks.
- Free parking is in place on each of the six Saturdays on the approach to Christmas.

The Council had also made paying at car parks easier with the introduction of a 'pay on foot' system at Wellgate multi-storey car park and whilst finances remained tight options for further discounts remained limited, but the service would continue to see what could be done.

In a supplementary question Councillor Carter pointed out he had in the past six weeks received two Fixed Penalty Notices, both of which had been rescinded as it could be proven the appropriate parking charge had been paid. If this had happened twice to him did it not cause a distraction for people coming to the town centre and may lead to residents preferring to shop elsewhere. Would the Cabinet Member agree these charges detracted from people coming to the town centre.

Councillor Lelliott found the question confusing, but confirmed the Service listened to comments from residents and business and had a number of initiatives ongoing. Rotherham also benefitted from sustainable transport and clean air zones and with the improvements to the interchange this would assist in getting more people back into the town centre.

**(7) Councillor Cowles** reiterated during the budget setting process savings of £100k were proposed by the Strategic Director based on a contract directly with Kingdom for a future enforcement programme. He asked if the Council now contracted via a third party would these savings still be fully realised, if not, what mitigation was proposed?

Councillor Hoddinott confirmed the details of the proposed SLA with Doncaster were currently being finalised. Officers from Rotherham and Doncaster were working alongside their lawyers to conclude the legal drafting as soon as possible. This was new money into the Council and those that littered should pay to assist with clearing up.

Whilst that process was not yet complete, it did seem that the surplus generated may well be less than £100k a year and if this was the case then measures to address the budget position would be agreed through Cabinet.

In a supplementary question Councillor Cowles referred to the discussions in scrutiny and the attempts to reconcile where savings have been proposed and not realised. It would seem that the savings proposed were never likely to be realised based on the Cabinet Member's answer and asked that this be kept under review. Scrutiny would want answers from the Strategic Director and the Cabinet Member as to why £100k of savings were brought forward which were accepted and would not be achieved. There was no wonder the Council could not balance the budget if these actions were taken.

Councillor Hoddinott agreed the savings should be tracked and monitored. The savings were around enhanced enforcement and not specifically around this contract and in looking back through the papers all the figures were estimates and projections. If the savings did not hit the estimated target officers have to find the savings and come up with ways this could be mitigated. This would come back through Cabinet. This was good budget management.

**(8) Councillor Brookes** asked would the Council consider adopting bee-friendly grass cutting as well as implementing a pollinator action plan? Councils that have introduced these were not only discharging their duty to conserve biodiversity in the most comprehensive way, but were saving between £35,000 - £93,000 a year.

Councillor Allen confirmed yes the Council would be more than happy to consider Councillor Brooke's suggestion. The Council's approach to grounds maintenance was constantly under review.

The Council already had a number of areas across the Borough where grass was cut less often, in order to encourage wildlife and save taxpayers money and the Council was willing to consider whether the number of areas could be increased. A number of central reservations across the Borough also had bee-friendly wildflowers in place, instead of the short grass that had historically been in place. This had saved the Council money and encouraged biodiversity.

Given Councillor Brookes' passion and knowledge on this subject the Cabinet Member wondered if she would be prepared to meet herself and relevant officers about what further possibilities could be implemented.

In a supplementary question Councillor Brookes referred to a recent poll where the public were calling on Councils to cut grass less frequently to encourage bees. Given how easy and cost effective this would be with the public would the Cabinet Member agree that this should be a priority for the upcoming budget?

Councillor Allen pointed out there would be a whole raft of priorities for the budget. As part of the grounds maintenance provision there was a Members' Working Group around Streetpride Services and it could take recommendations to the Budget Working Group. Councillor Brookes was invited to work with the group and join them in taking this issue forward.

**(9) Councillor Carter** referred to the Council already accepting that Bawtry Road was so dangerous that it needed a puffin crossing, but asked how could they justify axing the lollipop lady this summer when the Cabinet Member had said there would not be a puffin crossing until summer 2019?

Councillor Carter would be provided with a written response to his question from the relevant Cabinet Member.

**(10) Councillor Cusworth** asked could the Cabinet Member please provide an update on the 2020 Roads Programme?

**COUNCIL MEETING - 25/07/18**

Councillor Hoddinott explained this was a key pledge of the Labour Group and it was a common complaint from residents. This Three Year Programme would deliver an extra £10m of investment in local estate roads across Rotherham and would aim to bring roads up to the national standard. Progress was good.

In 2017/18 the Council repaired an extra 90 local estate roads, covering over 13 miles and in 2018/19 122 local estate roads would be repaired, covering approximately 17 miles.

The 2020 Roads Programme would also deliver £1m of investment in footpaths in 2018/19. This would focus on improving the condition of pavements, based on highways inspections, customer reports, and feedback from Ward Councillors. This year 104 footways would be repaired, amounting to around 23 miles.

It was also worth noting that, across all road classifications and all funding streams, the Council would have repaired over 350 roads over the course of the last year and this.

In a supplementary question Councillor Cusworth confirmed it was apparent that it was not the odd isolated road that required some repairs. Residents in Swinton were delighted not only with the standard of repair, but also the communication from the teams ahead of time and consideration by staff out there doing the job. She asked had the comments received in Swinton been echoed across the borough.

Councillor Hoddinott confirmed the service did receive compliments and it was important to share these with staff. The road repair service was provided in-house and the satisfaction rates were positive, despite the disruption and noise caused by the work taking place. The Cabinet Member was proud of the work undertaken by in-house staff.

**(11) Councillor Carter** asked, given the strength of feeling from day care centre users at the last Council meeting, would the Cabinet Member agree to meet with the lead campaigners?

Councillor Roche confirmed he had already met and quite regularly met with carers from a range of services including two recent meetings with the committee from Deaf Futures and with people concerning disability access.

In relation of the day care closures for example he regularly went to a pre-meeting of the Carers Forum where questions have been put to him and points made about the day care closures both during the consultation and further, once the decision had been made.

Councillor Roche had also recently attended a meeting at Rotherham Trades Club where there were approximately fifteen people present. He regularly met with carers including some this week. He was not aware of

the people who were leading the campaign, but assumed that some of them had attended the meetings he referred to above and raised questions/put their points of view.

The decision concerning day care centres had been taken by Cabinet and he strongly believed the Cabinet's decision was right.

Councillor Roche was more than happy to meet with carers concerning day care centres on an individual basis and strongly believed that in terms of meetings the priority now must be meeting carers in such meetings where they have questions, concerns to raise, to try to support and re-assure those people with concerns as the process went forward. This was rightly where his priority needed to be.

In a supplementary question Councillor Carter asked, given the Cabinet Member had met so many residents, service users and carers involved why was there still so much anger about how they felt in the dark about the changes made and the Cabinet Member had not been able to adequately explain the rationale for the decision.

Councillor Roche explained the Service was putting in place the assessment process and once in chain people would start to see progress and their anxieties would be lessened. Councillor Roche was unable to answer for the service users and carers themselves.

**(12) Councillor Cusworth** asked how did RMBC compare with our local neighbours when it came to housebuilding?

Councillor Beck confirmed Rotherham generally compared well with its municipal neighbours and was on a par with places like Doncaster, Barnsley and Bassetlaw. Over the last three years the Council had brought 1600 new homes into the social rented sector of which about 20% the Council had directly contributed towards.

The Council was committed to replace as many Council homes as possible lost through the Right to Buy and so has allocated £50m of Housing Revenue Account to fund the construction of 443 more new homes over the next three years as a direct result of getting involved. As a result of this nearly 40% of the new homes being delivered were as a direct result of the Council's involvement through direct delivery or projects like the one at Braithwell Road, Maltby or with Housing Associations.

The Council was progressing, but wanted to do more. It was remarkable from where it started and when comparing against other Local Authorities Rotherham should be proud that it was doing all it could to try to replace homes lost through the right to buy scheme which was 202 during 2017/18.

**COUNCIL MEETING - 25/07/18**

The Cabinet Member also wished to place on record his own thanks to the Housing Team and the officers that worked very hard on behalf of residents providing a good quality service.

**(13) Councillor John Turner** asked after the current house building programme had been completed and we began to experience the effects of this on road congestion, loss of green space, lack of doctors' services and lack of school places etc., what plans were the Council making to resist future demands on our space?

Councillor Lelliott confirmed the growth proposed by the Local Plan would be supported by an infrastructure delivery plan that highlighted such road improvements, school places, local facilities and improved green spaces required, which would be part of the planning process.

When the plan was drafted and consulted on, all the proposed development sites were assessed to look at the impact they may have and a sustainability appraisal carried out. The sites chosen were those with least impact, or where mitigation could be put in place.

Having a plan in place ensured that there would not be unrestricted sprawl. Growth would be planned so that developers knew where they could and could not build – and local communities knew which areas were protected.

At the last meeting the Cabinet Member confirmed only a small amount of green belt was expected to be lost over the next fifteen years, meaning that residents could look forward to hundreds of years of green belt land in the borough.

In a supplementary question Councillor Turner asked would the Council be aware he was seriously concerned about the future consequences about traffic congestion with unrestrained building with very little amenity and grass left. The Planning Board would become an enforcement agency.

Councillor Lelliott pointed out that 70% of the borough was green. The Local Plan protected green belt and green spaces. This would stop the unrestrained development. Traffic congestion was not always caused by housing developments, but with people wanting cars and not using public transport. Infrastructure needed improvement, but this was a national issue.

**(14) Councillor Cusworth** confirmed she grew up on Bramwell Street in Eastwood and some of her happiest memories were of visiting Clifton Park on hot summer days throughout my childhood and she asked how did Clifton Park rate when compared with other parks and green spaces across the Region?

Councillor Allen confirmed she too had similar memories about visiting Clifton Park. This enduring fondness by many people had contributed to the Park being voted as being one of the country's top ten parks in a popular vote organised by the Green Flag scheme.

On regional basis it was the only park in Yorkshire that had the Green Flag Award scheme recognised. Not only had Clifton Park achieved this award every year since 2011, but it had also received special recognition in both 2016 and 2017 when it was selected as one. It was one of only two parks in the north to win in 2017, and one of only six parks nationally to retain the title. Furthermore, the Park had been accredited as a Green Heritage Site for the first time in 2018, recognising the high quality of care given to the historic character of the Park and available for many generations to come.

**(15) Councillor John Turner** asked if he could be assured that future trips to the continent with the Police Band, of which suitable explanations were resolutely not given, would not take place again such that neither would the consequences?

The Leader confirmed yes Members could be assured that this would not happen again during his term as Leader.

**49. URGENT ITEMS**

There were none.

*Deputy Leader of the Council - Councillor Gordon Watson*

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Dear Councillor Carter

I write regarding the question that you submitted for full council on 25<sup>th</sup> July, which I unfortunately couldn't attend. I have provided a written response below.

***'The Council has already accepted that Bawtry Road is so dangerous that it needs a puffin crossing. How can they justify axing the lollipop lady this summer when the Cabinet Member has said there won't be a puffin crossing until summer 2019?'***

The School Crossing Patrols service is not a statutory provision and therefore the on-going funding is in line with the decision made by Cabinet on 14<sup>th</sup> November 2016 which stated that:-

*'...the Council will fund school crossing patrols at crossing points only where national and local road safety criteria are met.'*

*'...that a full independent survey review of school crossing patrol points take place every four years. There will be a requirement for the survey to take place in 2017/18.'*

The cabinet decision for surveys to take place every four years, was to ascertain any changes to the required service. The implementation of any changes identified was scheduled for September 2018 to co-inside with the new academic year.

Unfortunately the Bawtry Road School Crossing Patrol point did not meet the national/local road safety criteria as defined by RoadSafety GB.

The school was notified and given an option to engage in a charged service level agreement to allow the patrol to continue but they declined.

Yours sincerely



A handwritten signature in black ink, appearing to read 'Gordon Watson', with a long horizontal flourish underneath.

Councillor Gordon Watson  
Deputy Leader of Rotherham Metropolitan Borough Council

*Deputy Leader of the Council - Councillor Gordon Watson*

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Dear Councillor Carter

I write regarding the question that you submitted for full council on 25<sup>th</sup> July, which I unfortunately couldn't attend. I have provided a written response below.

***'Are sanitary products freely available in schools within the borough for students to access without having to request them?'***

The council does not hold this information in relation to Local Authority maintained Schools or Academies; it is a matter for any school whether it would provide funding for sanitary products within its delegated schools budget.

Delegated budgets and schools may make products available to girls, as and when needed in emergencies. If a school chooses to supply products through vending contracts, that would be a decision for individual schools to arrange.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Gordon Watson', with a horizontal line underneath.

Councillor Gordon Watson  
Deputy Leader of Rotherham Metropolitan Borough Council

**CABINET/COMMISSIONERS'  
DECISION MAKING MEETING  
6th August, 2018**

Present:- Councillor Read (in the Chair); Councillors Alam, Allen, Beck, Hoddinott, Commissioner Kenny, Lelliott, Roche and Watson.

Also in attendance Councillor Steele, Chair of the Overview and Scrutiny Management Board.

Apologies for absence were received from Councillors Commissioner Bradwell and Commissioner Ney.

The webcast of Cabinet and Commissioners' Decision Making Meetings can be viewed at:-

<https://rotherham.public-i.tv/core/portal/webcasts/enctag/Executive%252BArea>

**16. DECLARATIONS OF INTEREST**

Councillor Beck declared a personal interest in agenda item 8 – Future Designation of Selective Licensing Areas – on the basis that he was a landlord of property in another area of the borough which was not within the Selective Licensing Scheme.

**17. QUESTIONS FROM MEMBERS OF THE PUBLIC**

There were no questions from members of the public or press.

**18. MINUTES OF THE PREVIOUS MEETING HELD ON 9TH JULY 2018**

**Resolved:-**

That the minutes of the meeting held on 9th July 2018 be agreed as a true and correct record of the proceedings.

**19. DEVELOPING AN EVIDENCE-BASED PROGRAMME TO REUNIFY YOUNG PEOPLE WHO ARE LOOKED AFTER**

Consideration was given to a report submitted by the Acting Strategic Director of Children and Young People's Services which proposed the implementation of a Multi System Therapy – Family Integrated Transitions (MST-FIT) service model to address sufficiency for looked after children.

It was reported that MST-FIT made a positive case for a model of intervention where young people could learn to behave differently whilst their families learn and are supported to resume leading their case, with the service enabling residential care to be used as an intermediate step on the journey to parents fully caring for their children.

**CABINET/COMMISSIONERS' DECISION MAKING MEETING – 06/08/18**

It was noted that the Life Chances Fund provided local authorities with support to explore opportunities provided by social impact bonds and outcome based commissioning. It was further reported that the Council had been awarded a grant in principle of £85k for a five year period, subject to a final project submission on 31st July 2018.

The project would close the gap in provision for existing children in care by providing a focused treatment programme with the aim of placing children back in a family environment. It was anticipated to complement the work of the Right Child Right Care Board and the suite of services which formed part of the Rotherham Edge of Care offer. Members noted that the total estimated cost of the MST-FIT service was £1.120m per annum, of which £570k was for residential provision in stage 1, which would be funded from the existing out of authority residential placement budget. The balance of £550k for the MST community team and programme management would be funded from gross savings achieved in-year. The exact amount that the Council would need to fund would depend on the financing option selected.

It was reported that the final project proposal to the Big Lottery Fund, who administer the Life Chances Fund Grant, was submitted on 15th June 2018 and a decision regarding the award would be made in early August. It was expected that the service would commence in January 2019.

It was noted that the Overview and Scrutiny Management Board had reviewed the proposals at its meeting on 6th August 2018 and had taken the view that the recommended approach should be supported. Furthermore, Overview and Scrutiny Management Board had indicated a preference for Option 2 in the report (Delivery via an outcome based contract in partnership with a social investor and with funding support from the Life Chances Fund), although noted that the final decision on the finance method would be delegated to the Strategic Director of Finance and Customer Services.

**Commissioner Kenny agreed:-**

1. That the implementation of the Multi Systemic Therapy – Family Integrated Transitions model, as part of the Looked After Children Sufficiency Strategy to reduce the number and cost of children in care be approved.
2. That approval be given to progress with plans to set up the Multi Systemic Therapy – Family Integrated Transitions service.
3. That authority for determining the most appropriate method of financing be delegated to the Strategic Director of Finance and Customer Services following confirmation of the grant award from the Life Chance Fund and a further report to Cabinet.

**20. ADVERTISING AND SPONSORSHIP POLICY**

Consideration was given to a report submitted by the Assistant Chief Executive which sought the adoption and approval of an Advertising and Sponsorship Policy.

It was reported that there was a need for the Council to adopt a policy to clearly set out what was acceptable in terms of advertising and sponsorship content or material and ensure that there was no conflict with the authority's priorities, values or services.

It was further reported that the adoption of a policy would:-

- Ensure the Council maximised opportunities and income and secured best value for money
- Establish a unified and corporate approach (including best practice) to advertising and sponsorship across the Council
- Ensure compliance with legislation, advertising industry codes and other relevant Council policies
- Support the development of commercial partnerships with the private sector
- Safeguard the image and environment of the borough
- Support the Council's reputation and corporate identity
- Protect Members and officers from allegations of inappropriate dealings or relationships with advertisers or sponsors.

**Resolved:-**

That the Advertising and Sponsorship Policy be approved.

**21. PROPOSED REVISIONS TO THE LOCAL AUTHORITY FIXED PENALTY NOTICES (FPN) CODE OF CONDUCT – SCHOOL ATTENDANCE**

Consideration was given to a report submitted by the Acting Strategic Director of Children and Young People's Services which proposed revisions to the Local Authority Fixed Penalty Notices Code of Conduct in respect of school attendance.

It was reported that the current Code of Conduct was published in 2013 and had been reviewed on a regular basis. Feedback from school and academy leaders in 2017, and an examination of regional practice, had promoted a review of the Code of Conduct. The key changes proposed included:-

- The use of a single aspirational attendance target for both primary and secondary age pupils to avoid confusion with parents and carers who may have children at both primary and secondary schools

**CABINET/COMMISSIONERS' DECISION MAKING MEETING – 06/08/18**

- The time period considered in calculating the average attendance of a child should be amended to include the previous 12 months attendance including the holiday period
- The issuing of a penalty notice when no permission had been sought for a leave of absence where attendance had dropped below the national average target.

It was further reported that the service had sought views and engaged with key stakeholders in a period of consultation that ran from January to April 2018 and had included school and academy leaders, school and academy governing bodies and South Yorkshire Police.

**Resolved:-**

1. That the revised Fixed Penalty Notices (FPN) Code of Conduct be approved.
2. That the following changes be approved:-
  - Use of single aspirational attendance target for both primary and secondary age pupils (the current proposed is 95.3%, which is combined national primary and secondary school average) to avoid confusion with parents and carers who may have children at both primary and secondary schools.
  - Amend the time period considered in calculating the average attendance of a child to include the previous 12 months and the holiday period
  - Allow a penalty notice to be issued when no parental permission has been sought for a leave of absence and attendance has dropped below the national average target.
3. That the Fixed Penalty Notices (FPN) Code of Conduct be implemented at the start of the new academic school year in September 2018.

**22. FUTURE DESIGNATION OF SELECTIVE LICENSING AREAS**

Consideration was given to a report submitted by the Strategic Director of Regeneration and Environment which sought approval to consult on the proposed designation of parts of Thurcroft and Parkgate for Selective Licensing of private rented housing.

It was reported that Selective Licensing was the licensing of privately rented housing in a specific area with the aim of improving management standards. Where the Council designates an area, landlords must obtain a licence and comply with conditions, or face legal action including prosecution and financial penalties. Members noted that Selective Licensing was an important tool for the Council and partners, to drive improvements not only in the safety of homes, but to contributory issues related to deprivation.

**CABINET/COMMISSIONERS' DECISION MAKING MEETING – 06/08/18**

The data in the report identified areas of Rotherham in Thurcroft and Parkgate, which met the criteria, were within the 20% most deprived areas of England, and additionally had high levels of private rented housing. The report recommended consultation on proposals to designate parts of Thurcroft and Parkgate as Selective Licensing areas, which would help combat problems associated with housing and housing conditions within areas of deprivation, and deliver improved health and social wellbeing outcomes for those communities.

Consideration was given to the recommendations of the Overview and Scrutiny Management Board, which had reviewed the proposals at its meeting on 6th August 2018 and resolved that the Cabinet be advised that the recommendations be supported.

**Resolved:-**

1. That public consultation be undertaken on the proposed designation of parts of Thurcroft and Parkgate for Selective Licensing of private rented housing.
2. That a further report be submitted in December 2018 on the outcome of the public consultation to consider designating Selective Licensing areas.

**23. CCTV PRIORITY CAPITAL INVESTMENT AND POLICY**

Consideration was given to a report submitted by the Strategic Director of Regeneration and Environment which sought to allocate £60,000 of capital funding to purchase mobile CCTV cameras and to approve amendments to the CCTV Policy and associated processes.

It was reported that the Budget and Council Tax 2018-19 report to Cabinet and Commissioners' Decision Making Meeting on 19th February 2018 approved the Council's Capital Strategy to 2021/22. As part of this, £60,000 of Priority Capital Investment monies were identified for mobile CCTV cameras. Members noted that the utilisation of technology to enhance the Council's drive to tackle anti-social behaviour was critical to improving the outcomes delivered by the Council and partners alike to deter and punish offenders whilst improving the quality of life of residents.

It was reported that it was apparent that the Council, partners and residents would benefit from increased provision of CCTV technology to provide suitable capacity, capability and flexibility, and to support Ward priorities, Community Action Partnerships and Tasking meetings. Current revenue budgets were not in a position to fund increased provision, and capital funding would therefore be required to deliver enhanced capacity - the equivalent of one camera for each Ward - to deliver the desired outcomes. It was estimated that the cost of each individual CCTV system

**CABINET/COMMISSIONERS' DECISION MAKING MEETING – 06/08/18**

would be in the region of £3,000, equating to a total cost of £63,000 for the 21 cameras sought. It was confirmed that any potential costs beyond the £60,000 allocation would be dealt with through existing budgets.

It was noted that the cameras would be deployed in accordance with the Council's revised CCTV Policy, which had been reviewed and updated as part of the project, to ensure that the future use of CCTV was fully compliant with the General Data Protection Regulations (GDPR).

The proposals had been reviewed by the Overview and Scrutiny Management Board at its meeting on 1st August 2018 where the following recommendations were made to Cabinet:-

- That Cabinet be advised that the recommendations be supported.
- That all Members be notified of the arrangements and process for re-locating cameras in their Wards.
- That arrangements be made to notify residents of deployment and use of mobile cameras.
- That a report reviewing the use of the cameras be submitted to Improving Places Select Commission six months after implementation.

The Cabinet accepted the recommendations of the Overview and Scrutiny Management Board and

**Resolved:-**

1. That the allocation of £60,000 of funding within the approved Capital Programme for mobile CCTV cameras be noted.
2. That the reviewed CCTV Policy and improved processes be approved.
3. That all Members be notified of the arrangements and process for re-locating cameras in their Wards.
4. That arrangements be made to notify residents of deployment and use of mobile cameras.
5. That a report reviewing the use of the cameras be submitted to Improving Places Select Commission six months after implementation.



**CABINET/COMMISSIONERS' DECISION MAKING MEETING – 06/08/18**

**24. REMOVAL OF THE PUBLIC PHONE BOX AT THE JUNCTION OF CHADWICK DRIVE AND BRAITHWELL ROAD, MALTBY**

Consideration was given to a report submitted by the Strategic Director of Regeneration and Environment which sought endorsement of a decision taken in respect of consultation to remove a public phone box at the junction of Chadwick Drive and Braithwell Road, Maltby.

It was reported that BT had notified the Council of the proposed closure and removal of a phone box at Maltby. Under Ofcom guidance the Council was required to undertake a two stage public consultation on the proposal. After considering any consultation responses the Council must then make a final decision as to whether it agrees or objects to removal of the phone box. The final decision must be made within ninety days of the Council being notified of the proposal by BT.

It was further reported that it had not been possible within the ninety day timeframe for the Council's final decision to be made by Cabinet; thus the final decision to agree to the closure and removal of the phone box had been made exercising delegated authority, in consultation with the Cabinet Member for Jobs and the Local Economy. The decision took into account an assessment of the phone box against a number of criteria and that no consultation responses were received objecting to its removal.

**Resolved:-**

That the final decision agreeing to the proposal to permanently remove the public phone box at the junction of Chadwick Drive and Braithwell Road, Maltby, Rotherham, be endorsed.

**25. RESPONSE TO OVERVIEW AND SCRUTINY RECOMMENDATIONS – DRUG AND ALCOHOL TREATMENT SERVICES**

Consideration was given a report submitted by the Strategic Director of Adult Care, Housing and Public Health which sought approval to respond to the recommendations of the Health Select Commission in its review of Drug and Alcohol Treatment Services.

It was reported that, following discussions between Members, officers and health partners about current substance misuse service provision, and with a new contract commencing in April 2018, the Health Select Commission (HSC) decided to undertake a short review (Spotlight Review). The purpose of the review was to ensure that the Drug and Alcohol Service, operating within a reduced budget, would provide a quality, safe service under the new contract.

**CABINET/COMMISSIONERS' DECISION MAKING MEETING – 06/08/18**

The review was undertaken in the autumn of 2017, and a final report was submitted to Council on 23rd May 2018. Under the Overview and Scrutiny Procedure rules, the Cabinet is required to respond to any recommendations made by scrutiny and the report was submitted to meet that requirement.

**Resolved:-**

That the response to the recommendations of the Scrutiny Review of Drug and Alcohol Treatment and Recovery Services be approved.

**26. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

Consideration was given to the circulated report, the contents of which were included as part of the relevant agenda items and details of recommendations included accordingly.

## Summary Sheet

### Council Report

Council - 5<sup>th</sup> September 2018

### Report Title

Cabinet Response to Recommendations from Scrutiny Review - Drug and Alcohol Treatment and Recovery Services

### Is this a Key Decision and has it been included on the Forward Plan?

Yes

### Strategic Director Approving Submission of the Report

Anne Marie Lubanski, Strategic Director of Adult Care, Housing and Public Health

### Report Author(s)

Anne Charlesworth, Head of Public Health Commissioning  
[anne.charlesworth@rotherham.gov.uk](mailto:anne.charlesworth@rotherham.gov.uk) / 01709 855851

### Ward(s) Affected

All wards

## Summary

Following discussions between Members, officers and health partners about current substance misuse service provision, and with a new contract commencing in April 2018, the Health Select Commission (HSC) decided to undertake a short review (Spotlight Review). The purpose was to ensure that the drug and alcohol service, operating within a reduced budget, would provide a quality, safe service under the new contract.

Under the Overview and Scrutiny Procedure Rules, the Cabinet is required to respond to any recommendations made by scrutiny. Cabinet considered and agreed the response enclosed at Appendix A at its meeting on 6<sup>th</sup> August 2018. This report is submitted to ensure that all Members are aware of the implementation of recommendations from the review.

## Recommendations

1. That Council note the response to the scrutiny review of Drug and Alcohol Treatment and Recovery Services set out at Appendix A to this report.
2. That Council note the response will be referred to the next meeting of the Health Select Commission on 6<sup>th</sup> September 2018.

**List of Appendices Included**

Appendix A - Cabinet's Response to Scrutiny Review: Drug and Alcohol Treatment and Recovery Services

**Background Papers**

None

**Consideration by any other Council Committee, Scrutiny or Advisory Panel**

Cabinet and Commissioners Decision Making Meeting - 6<sup>th</sup> August 2018  
Health Select Commission – 6<sup>th</sup> September 2018

**Council Approval Required**

No

**Exempt from the Press and Public**

No

**Title: Cabinet Response to Recommendations from Scrutiny review - Drug and Alcohol Treatment and Recovery Services**

**1. Recommendations**

- 1.1 That Council note the response to the scrutiny review of Drug and Alcohol Treatment and Recovery Services set out at Appendix A to this report.
- 1.2 That Council note the response will be referred to the next meeting of the Health Select Commission on 6<sup>th</sup> September 2018.

**2. Background**

- 2.1 Following discussions between Members, officers and health partners about current service provision, and with a new contract commencing in April 2018, the Health Select Commission (HSC) decided to undertake a short review (Spotlight Review). The purpose was to ensure that the drug and alcohol service, operating within a reduced budget, would provide a quality, safe service under the new contract.
- 2.2 The six main objectives of the review were to:
  - ascertain the prevalence of people with substance misuse issues in Rotherham
  - understand the new service specification and budget
  - understand the procurement process undertaken for the new contract
  - clarify the key factors in a safe drug and alcohol service
  - determine how effective support for people misusing drugs and alcohol is provided, taking account of the diverse needs of service users
  - identify how performance is measured and good outcomes achieved
- 2.3 As a result of a recent spike in deaths by suicide or suspected suicide of people known to the Rotherham Drug and Alcohol Service, Rotherham Doncaster and South Humber Mental Health NHS Trust (RDaSH) have undertaken an in depth analysis to identify any themes or trends, to inform future work on suicide prevention through the multi-agency group. Members also decided to consider these findings as part of their spot light review.

**3. Key Issues**

- 3.1 The review has produced 8 key recommendations, listed in Appendix A, which are accepted by Public Health and will be implemented to the timetable indicated.
- 3.2 Members should note that recommendation 3 is subject to availability of funding.

**4. Options considered and recommended proposal**

- 4.1 The recommendations and corresponding actions are designed to ensure that despite reduced budgets and a new provider the drugs and alcohol service commissioned by Public Health continues to be a safe, effective and quality service.

**5. Consultation**

- 5.1 The recommendations and action plan at Appendix A has been shared with RDaSH and Change, Grow, Live (CGL) Rotherham's new Adult Substance Misuse provider (1<sup>st</sup> April 2018) to ensure their support with implementation.

**6. Timetable and Accountability for Implementing this Decision**

- 6.1 The timetable for implementing the recommended actions is set out in the attached schedule (Appendix A).

**7. Financial and Procurement Implications**

- 7.1 Recommendation 3 would require identifying additional funding if the suicide prevention and awareness raising work was extended to other areas of the borough.

**8. Legal Implications**

- 8.1 There are no direct legal implications arising from this report.

**9. Human Resources Implications**

- 9.1 Officer time needed to implement actions, there are no further implications arising from this report.

**10. Implications for Children and Young People and Vulnerable Adults**

- 10.1 These actions relate to vulnerable adults and Adults Safeguarding Board, actions for which are detailed in appendix A.

**11. Equalities and Human Rights Implications**

- 11.1 There are no direct equalities or human rights implications arising from this report.

**12. Implications for Partners and Other Directorates**

- 12.1 Adults Safeguarding Board, and the Suicide Prevention and Self – Harm Group have actions arising from this review.

**13. Risks and Mitigation**

- 13.1 The purpose of the review was to ensure that the drug and alcohol service, operating within a reduced budget, would provide a quality, safe service under the new contract, the recommendations which are accepted are designed to mitigate that risk.

**14. Accountable Officer(s)**

Teresa Roche, Director of Public Health  
Anne Charlesworth, Head of Public Health Commissioning

Approvals Obtained from:-

Strategic Director of Finance and Corporate Services:-

Director of Legal Services:-

Head of Procurement (if appropriate):- N/A

Head of Human Resources (if appropriate):- N/A

This report is published on the Council's website or can be found at:-  
<http://moderngov.rotherham.gov.uk/ieDocHome.aspx?Categories>

### ***Cabinet's Response to Scrutiny Review: Drug and Alcohol Treatment and Recovery Services***

<b>Recommendation</b>	<b>Cabinet Decision</b> <i>(Accepted/ Rejected/ Deferred)</i>	<b>Cabinet Response</b> <i>(detailing proposed action if accepted, rationale for rejection, and why and when issue will be reconsidered if deferred)</i>	<b>Officer Responsible</b>	<b>Action by (Date)</b>
1) That Public Health and Change, Grow, Live (CGL) presents an overview of how the new service is progressing, including a summary of progress on the key performance indicators, to the Health Select Commission in autumn 2018.	Accepted.	Information on service performance is reported onto National Drug Treatment Monitoring System (NDTMS). Clear progress on outcomes will be reported on in the Autumn.	Lucy Harrison Change, Grow, Live  Anne Charlesworth RMBC	End November 2018
2) That Public Health ensures robust performance management is in place for the new contract from the outset in 2018, including exception reporting and a mid-contract review (to report back to Health Select Commission).	Accepted.	The new service reports on a performance template to RMBC on a monthly basis and reviewed at Public Health Governance on a monthly basis. These figures are then verified where possible against the NDTMS system. A mid contract review will take place in Autumn 2019.	Anne Charlesworth RMBC	May 2019
3) That the Suicide Prevention and Self-Harm Group revisit the suicide prevention awareness raising work in Wentworth Valley in 2018-19 and roll it out more widely through sharing resources and learning, particularly in hotspot areas identified through the National Drug Treatment Monitoring Service.	Accepted.	Rotherham Suicide Prevention and Self-Harm Group is refreshing the action plan which will incorporate real time surveillance and subsequent actions in response to high risk groups and high risk geographical area. The refresh is expected to be completed by September. The prevention and awareness raising activity was funded by Wentworth Valley Area Assembly so further work of this nature would be subject to available funding which members may wish to consider through their Community Leadership fund.	Ruth Fletcher-Brown RMBC	September 2018  As required



<b>Recommendation</b>	<b>Cabinet Decision</b> <i>(Accepted/ Rejected/ Deferred)</i>	<b>Cabinet Response</b> <i>(detailing proposed action if accepted, rationale for rejection, and why and when issue will be reconsidered if deferred)</i>	<b>Officer Responsible</b>	<b>Action by (Date)</b>
4) That Public Health considers strengthening the messages under Making Every Contact Count around safe alcohol consumption and where to go for help, when it is refreshed.	Accepted.	The current Making Every Contact Count (MECC) training focuses on tobacco and alcohol. Messages are given on the dangers of drinking at unsafe levels and the notion of drinking within recommended guidelines is well promoted. To date 139 individuals have attended the train the trainer sessions, these individuals are then tasked with cascading this training to their individual teams. On the training it is made clear where to go for help around these and other lifestyle issues, and the MECC link website is promoted. MECC link is a tool that shows local and national contact details for help around a range of lifestyle issues. Online training is also available through Directions and the plan is to make this e-learning mandatory for all staff. Anyone wishing to access MECC link can do so by using the following link. <a href="http://www.mecclink.co.uk">www.mecclink.co.uk</a>	Phillip Spencer RMBC	Complete
5) That future commissioning of services by RMBC that exceed the Official Journal of the EU threshold, especially public health and social care services, includes soft market testing with providers/potential providers in advance of going out to tender to ensure a successful process first time.	Accepted.	This is good practice in all commissioning activity and for the drugs and alcohol service tender extensive market testing took place. The Adult Care Housing & Public Health Commissioning Team take on the recommendation and will ensure appropriate engagement with providers/potential providers in advance of going out to tender.	Nathan Atkinson RMBC	Completed/ Ongoing

<b>Recommendation</b>	<b>Cabinet Decision</b> <i>(Accepted/ Rejected/ Deferred)</i>	<b>Cabinet Response</b> <i>(detailing proposed action if accepted, rationale for rejection, and why and when issue will be reconsidered if deferred)</i>	<b>Officer Responsible</b>	<b>Action by (Date)</b>
6) That drug and alcohol care pathways and signposting, including protocols for links to other processes such as the Vulnerable Adults Risk Management process, are reviewed by RMBC and partners in 2018, to minimise any risk of people not being able to access support.	Accepted.	The new CGL service is now advertising their services widely across the borough, including a new website. <a href="http://www.changegrowlive.org">www.changegrowlive.org</a> CGL will report Serious Incidents, which includes deaths both to Commissioning and to Andrew Wells (Head of Service-Safeguarding) to be escalated to Adults Safeguarding Board. Nathan Atkinson (Assistant Director Strategic Commissioning) now also sits on the Board to ensure that lessons learned are fed back into the Adults commissioning process. A new Pathway between CGL and RDaSH is being developed to ensure that service users who need to use both services can do so effectively.	Anne Charlesworth RMBC  Lucy Harrison CGL  Dianne Graham RDaSH	September 2018
7) That in their initial assessments and reassessments with service users CGL include the additional risk factors identified from the RDaSH analysis into suicides, from April 2018.	Accepted.	The RDASH analysis will be shared with CGL to ensure that these risk factors are considered. This will be included in the assessment process.	Anne Charlesworth RMBC	September 2018
8) Public Health and CGL continue to take a proactive approach to safety in the service, including incorporating any lessons learned from elsewhere and the findings of any Serious Case Reviews when published.	Accepted.	The new links with Adults Safeguarding will enable lessons learned to be considered at the regular monthly meetings, where Serious Incidents are now a standing agenda item.	Anne Charlesworth RMBC	Review with annual service review as above May 2019.

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## Summary Sheet

### Council Report:

Council – 5 September 2018.

### Title:

Audit Committee Annual Report 2017/18

### Is this a Key Decision and has it been included on the Forward Plan?

No

### Strategic Director Approving Submission of the Report:

Judith Badger (Strategic Director of Finance and Customer Services)

### Report Author(s):

David Webster (Head of Internal Audit)

### Ward(s) Affected:

All wards

### Executive Summary:

The purpose of the Annual Report 2017/18 is to bring together in one document a summary of the work undertaken by the Audit Committee. The Chartered Institute of Public Finance and Accountancy (CIPFA) has issued guidance to local authorities to help ensure that audit committees operate effectively. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities. A copy of the annual report of this audit committee is attached at Appendix 1. A copy of the Audit Committee's Terms of Reference for 2017/18 is included in Appendix 1 for information.

### Recommendation:

**That the Council note the content of the Audit Committee Annual Report 2017/18.**

### Background Papers:

Relevant reports presented to the Audit Committee and minutes of the meetings of the Audit Committee.

### Consideration by any other Council Committee, Scrutiny or Advisory Panel:

No

**Council Approval Required:**

No

**Exempt from the Press and Public:**

No

**Title:**

Audit Committee Annual Report

**1. Recommendation**

**That the Council note the content of the Audit Committee Annual Report 2017/18.**

**2. Background**

2.1 The Audit Committee is responsible for overseeing the Council's corporate governance, audit and risk management arrangements. The Committee is also responsible for approving the Statement of Accounts and the Annual Governance Statement. The Committee's specific powers and duties are set out in section 9 of the Constitution under the Terms of Reference of the Audit Committee. A copy of the Terms of Reference for 2017/18 is included in Appendix 1 for information.

2.2 Audit Committees are a key component of corporate governance and provide an important source of assurance about the organisation's arrangements for managing risk, maintaining an effective control environment, and reporting on financial and other performance.

2.3 The Chartered Institute of Public Finance and Accountancy (CIPFA) issued guidance to local authorities to help ensure that audit committees are operating effectively. The guidance recommends that audit committees should report annually on how they have discharged their responsibilities.

**3. Work undertaken during 2017/18**

3.1 The Audit Committee met on five occasions in the year to 31 March 2018, in accordance with its programme of work.

3.2 During this period the Committee has assessed the adequacy and effectiveness of the Council's risk management arrangements, control environment and associated counter fraud arrangements through regular reports from officers, the internal auditors and the external auditors. The Committee has sought assurance that action has been taken, or is otherwise planned, by management to address any risk related issues that have been identified during the period. The Committee has also sought to ensure that effective relationships continue to be maintained between the internal and external auditors, and between the auditors and management.

3.3 The specific work undertaken by the Committee is set out in Appendix 1.

**4. Options considered and recommended proposal**

4.1 This report is presented to enable the Audit Committee to fulfil its responsibility for reporting on how they have discharged their duties.

**5. Consultation**

5.1 None.

**6. Financial and Procurement Implications**

7.1 There are no direct financial or procurement implications arising from this report.

**7. Human Resources Implications**

7.1 There are no direct implications for HR arising from this report.

**8. Implications for Children and Young People and Vulnerable Adults**

8.1 There are no direct implications for Children and Young People and Vulnerable Adults arising from this report.

**9. Equalities and Human Rights Implications**

9.1 There are no direct Equalities or Human Rights implications arising from this report.

**10. Accountable Officer(s):**

David Webster (Head of Internal Audit).

**ROTHERHAM METROPOLITAN  
BOROUGH COUNCIL**

**AUDIT COMMITTEE ANNUAL REPORT  
2017/18**

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## **1. INTRODUCTION**

- 1.1** While there is no statutory obligation to have such an arrangement, Audit Committees are widely recognised as a core component of effective governance and therefore reflect good practice. RMBC's Audit Committee is properly constituted and as such is given sufficient authority and resources by the Council. In effect, the Committee has the right to obtain all the information it considers necessary and to consult directly with senior managers. In line with best practice the Audit Committee can report its observations and concerns directly to the Council.
- 1.2** A local authority has a duty to ensure that it is fulfilling its responsibilities for adequate and effective internal control, risk management and governance, as well as the economy, efficiency and effectiveness of its activities. The Audit Committee has a key role in overseeing and assessing the internal control, risk management and corporate governance arrangements and advising the Council on the adequacy and effectiveness of those arrangements.
- 1.3** This role is reflected in the committee's Terms of Reference which are given in Paragraph 4 below.
- 1.4** The Audit Committee has six Members:
- Councillor Ken Wyatt – Chair
  - Councillor Bob Walsh – Vice Chair
  - Councillor Allen Cowles
  - Councillor Sarah Allen (April Meeting)
  - Councillor Sue Ellis (April Meeting)
  - Councillor Simon Evans (July meeting onwards)
  - Councillor Stuart Sansome (July meeting onwards)
  - Bernard Coleman

## **2 SUMMARY OF WORK UNDERTAKEN IN 2017/18.**

The Audit Committee completed the following during 2017/18

### **2.1 EXTERNAL AUDIT**

Received and considered the external auditor's annual audit letter in respect of the 2016/17 audit year. The Committee was pleased to note that the external auditors had given an unqualified value for money audit opinion and an unqualified opinion on the financial statements. They also stated that the Narrative Report was consistent with their understanding and that the Annual Governance Statement was consistent with their understanding and compliant with the CIPFA/SOLACE framework on good governance in local authorities.

Received and considered the external auditor's plan for the audit of the 2017/18 financial statements and the review of the Council's arrangements for securing value for money.

Received and considered the detailed results of the external auditor's work in relation to the audit of the 2016/17 financial statements of the Council. The Committee was pleased to note that the auditors had given an unqualified audit opinion with no audit adjustments necessary other than presentational changes, and an unqualified value for money

conclusion stating that the Council has made proper arrangements to ensure it took properly-informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people.

Received and considered the external auditor's report on Grant returns and certification work. The Committee was pleased to note that unqualified opinions had been given on all three grants audited..

Held an informal private meeting with the external auditors to discuss their work.

## **2.2 INTERNAL AUDIT**

Continued to oversee the internal audit arrangements for the Council. This included approving changes to the Internal Audit Charter.

Received and considered the results of internal audit work performed in respect of each Directorate. Monitored the progress made by management during the period to address identified control weaknesses.

Received and approved the Internal Audit Plan for 2017/18. The plan ensures that limited internal audit resources are prioritised towards those systems and areas which are considered to be the most risky or which contribute most to the achievement of the Council's corporate objectives.

Monitored the delivery of the annual Internal Audit plans through regular update reports presented by the Head of Internal Audit. Reviewed variations to the audit plans which were considered necessary to reflect new or changed Council priorities.

Monitored the performance of the Internal Audit team through regular update reports.

Received and considered the Annual Report of the Head of Internal Audit for 2016/17 which provided an overall opinion on the Council's control environment. The Committee noted that the work of internal audit is primarily focused on those areas which represent the highest risk for the Council. The Head of Internal Audit confirmed that the Council overall had an adequate and effective framework of governance, risk management and control but with caveats around specific areas and improvements during the year.

Received and considered the results of the internal assessment against Public Sector Internal Audit Standards and the implementation of the Quality Assurance and Improvement Plan.

Held an informal private meeting with the Head of Internal Audit to discuss the work of the internal auditors.

## **2.3 ANTI FRAUD AND CORRUPTION**

Received and considered updates to the Anti-Fraud and Corruption Policy and Strategy and the Anti-Money Laundering Policy and Strategy.

Received and considered the Anti-Fraud Annual Report, detailing performance by each type of fraud and the work undertaken as part of the National Fraud Initiative.

Received and considered updates on completed fraud investigations as part of the Internal Audit Progress Report.

## **2.4 RISK MANAGEMENT**

Continued to oversee the Council's risk management arrangements and strategy.

Reviewed the progress made by the Council to identify and address corporate risks. This included consideration of the Strategic Risk Register.

Assessed the adequacy and effectiveness of each Directorate's risk management arrangements through consideration of the risks and mitigating actions identified in each Directorate's Risk Register. Presentations were received from Strategic Directors and Cabinet Members on their approach to risk management.

The Chair of the Audit Committee met with the Independent Health Check team in February 2018. Their report to the Commissioners included the following:-

*"The Audit Committee contributes confidently to ensuring that risks are properly considered and managed. The approach taken by the Audit Committee is well developed. The Committee emphasises realism and full transparency in risk management and could be considered an exemplar in this regard."*

## **2.5 CORPORATE GOVERNANCE**

Considered changes to the Code of Corporate Governance prior to approval. The Code reflects the core principles and requirements of the CIPFA/SOLACE 'Delivering Good Governance in Local Government Framework'.

Considered and approved the Annual Governance Statement for 2016/17 of the Council. The Statement had been updated so that it aligned with the new corporate governance principles and framework. The Committee also reviewed the progress made by management to address significant issues identified in the 2015/16 Annual Governance Statement.

Received and considered the relationship between the Audit Committee and Overview and Scrutiny, resulting in the adoption of a protocol for the referral of issues between the Audit Committee and the Overview and Scrutiny Management Board.

Produced its own Prospectus for 2017/18 detailing the work to be undertaken by the Committee during the year.

## **2.6 FINANCE**

Considered and approved the Statement of Accounts for 2016/17 for the Council.

Received and considered a report on the Code of Practice on Local Authority Accounting 2017/18. The principle change was in the timetable for the closure of the accounts, which needed to be published in draft form by 31<sup>st</sup> May 2018 and finalised by 31<sup>st</sup> July 2018.

Continued to review the Council's Treasury Management arrangements. This included reviewing the Annual Treasury Management Report for 2016/17 which covered the actual Prudential Indicators, and the Mid-Year update which included changes to the Investment Strategy for 2018/19.

## **2.7 OTHER**

Received and considered updates on progress made to implement recommendations arising from external inspections.

Received and considered a report on the Council's use of surveillance and acquisition of communication data powers under the Regulation of Investigatory Powers Act 2000 (RIPA). There had been no usage of these powers by the Council during 2016/17.

Received an inspection report from the Office of Surveillance Commissioners in respect of the Council's arrangements to secure compliance with the statutory provisions which govern the use of covert surveillance. The Committee was pleased to note that the Council's arrangements for RIPA were as good as the best found in other local authorities.

### **3 TRAINING**

The Committee receives training or a briefing before each meeting. During 2017/18 these included the Statement of Accounts, Treasury Management, the Code of Corporate Governance and Risk Management.

### **4. TERMS OF REFERENCE**

The Council has established an Audit Committee comprising five non-executive members of the Council. The Committee will be attended by a representative of the Council's external auditors as well as senior officers of the Council. The Committee's remit is:–

- to consider all issues relating to audit matters, both internal and external;
- to monitor and review the effectiveness of risk management systems, including systems of internal control;
- to consider the preparation and monitoring of the internal audit plan;
- to consider summary reports of each internal audit and value for money study undertaken;
- to consider the external audit plan;
- to consider reports from the external auditor, including value for money, systems and final accounts audits;
- to review and monitor the performance of internal audit;
- to review and monitor the anti-fraud strategy and initiatives;
- to ensure the receipt of 'Best Value' from all audit resources;
- to review and monitor corporate governance matters in accordance with audit guidelines.

The Audit Committee will consider the external auditor's annual report on the Council's statement of accounts income and expenditure and will also consider the SAS 610 report from the external auditor. However, the external auditor's management letter will be presented to the full Council.

## Overview and Scrutiny Update



**May - August 2018-19**

*Check, Challenge, Change*

# Our Work Programme 2018-19

## Overview and Scrutiny Management Board

- ◆ Budget and Medium Term Financial Strategy
- ◆ Council Plan Performance
- ◆ Commissioning and Contract Management
- ◆ Safer Rotherham Partnership
- ◆ Complaints
- ◆ Revenue Budget Monitoring
- ◆ Energy
- ◆ Poverty
- ◆ Children's Commissioner's Takeover Challenge
- ◆ Pre-decision Scrutiny

## Health

- ◆ Adult Social Care
- ◆ Autism Strategy
- ◆ Public Health
- ◆ Rotherham Integrated Health and Social Care Place Plan
- ◆ Respiratory Services tbc
- ◆ Social and Emotional Mental Health
- ◆ Health and Wellbeing Strategy
- ◆ Carers Strategy Implementation
- ◆ South Yorkshire and Bassetlaw Integrated Care System
- ◆ NHS Trust Quality Accounts

## Improving Lives

- ◆ Early Help
- ◆ Special Educational Needs and Disability (SEND)
- ◆ Safeguarding - Children and Adults
- ◆ Domestic Abuse
- ◆ Lifestyle Survey
- ◆ Looked After Children - demand for placements
- ◆ Children & Young People's Service Performance
- ◆ Monitoring Ofsted inspection outcome action plan
- ◆ School Performance
- ◆ Child Sexual Exploitation - Post Abuse Support

## Improving Places

- ◆ Thriving Neighbourhoods
- ◆ Time for Action
- ◆ Dignity - Bereavement Services
- ◆ Cultural Strategy
- ◆ Tenant Involvement
- ◆ Rotherham Town Centre
- ◆ Home to School Transport
- ◆ Modular Housing (Jointly with OSMB)
- ◆ Skills Agenda
- ◆ Asset Management

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# Introduction

## Welcome to the first Overview and Scrutiny update for 2018-19

The purpose of these updates is to give an overview of the work carried out by the Overview and Scrutiny Management Board (OSMB) and the Select Commissions - Health (HSC), Improving Lives (ILSC) and Improving Places (IPSC) during the last few months.

Page 2 provides a reminder of the broad work programme for 2018-19 previously included in the Overview and Scrutiny Annual Report. The scrutiny committees have discussed and refined the work programme and scheduling of items during the summer. Inevitably other issues will emerge during the year and it is important that Scrutiny has the flexibility to consider and respond to these in a timely manner as in previous years.

In pre-decision scrutiny the OSMB has already considered a number of major plans and strategies in 2018-19 and is keen to ensure that governance and monitoring arrangements allow for the involvement of non-executive Members in the evaluation of the impact of changes on customer outcomes and experience. The Board also expects to see equality impact assessments (EIAs) for major strategies as part of the assurance process.

The first section of this report covers the pre-decision scrutiny, followed by a section for each committee. Where relevant for this period the update will include details of:-

- Progress monitoring of strategies and plans following past scrutiny
- Recommendations made by the committees
- Outcomes resulting from scrutiny
- Reviews - underway or due to commence
- Sub-group/Task and Finish Group activity
- Member visits
- Public involvement in scrutiny
- Key future items
- Other activity undertaken by the Scrutiny Members

I hope this will be a useful and informative update of overview and scrutiny work undertaken to date in 2018-19.

**Cllr Brian Steele**

**Chair of Overview and Scrutiny Management Board**

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## Pre-decision Scrutiny

The recommendations made in all the pre-decision reports considered by OSMB were supported. Details of additional recommendations made by Scrutiny, plus any requests for specific information and intentions for future monitoring, are outlined below.

### ◆ Customer Access Strategy

The recommendations were supported subject to no negative implications arising from the equality impact assessment and this was made available after the meeting to provide that reassurance. OSMB recommended that the work programme underpinning the strategy be shared with Members, so they were aware of the timeline for implementation of the projects and how these would be evaluated. Cabinet were also asked to consider how non-executive Members could be involved in the projects and work programme, to provide assurance that the customer experience would be good irrespective of which channel was used to engage with the Council.

### ◆ Enabling School Improvement

An overview of proposals for the future enablement of School Improvement in Rotherham and proposals to bring together key strategic partners to create a Rotherham Strategic Education Partnership Board (RSEPB) to set and oversee education priorities was scrutinised. The OSMB recommended that members of the Rotherham Youth Cabinet should be appointed to the RSEPB to ensure that the voice of young people is heard and this was agreed by Cabinet. Scrutiny also requested clarification on the governance arrangements to include provision for oversight by non-executive Members, and to have reports from the RSEPB on progress made against the priorities.

### ◆ Proposals for the future of Rotherham Intermediate Care Centre

The preferred option in the report, to move the provision of rehabilitation from being building based to community based, was supported by the Board. It was agreed HSC would receive updates on the performance of the re-designed Intermediate Care Service to seek assurance that there were no negative implications in terms of customer experience.

### ◆ Transformation of Services and Support for People with a Learning Disability

A detailed report set out the next steps, in line with the learning disability strategy, vision and the learning from the consultation with people and families. OSMB recommended that prior to any decision on the future of Parkhill Lodge being made, a specific and formal consultation exercise be carried out on the proposed closure. The Board also recommended that consideration be given to how non-executive Members could become involved in the evaluations of client experience in the delivery of the Learning Disability Strategy. Further visits to other local authorities that have implemented a similar approach should be arranged for Members and carers to observe the benefits outlined in the report. Scrutiny also requested monitoring reports six months after implementation of the strategy and underlying work streams, to either OSMB and/or HSC.

### ◆ The House Project

Consideration was given to a report recommending participation in a project, with funding from the Department for Education, which would aim to co-produce with care leavers an approach to finding alternative housing solutions to secure a permanent home for young people leaving care. Recommendations from OSMB were for the Leaving Care Team to link in with the Scrutiny Review of Modular Housing Solutions to examine how care leavers could be involved in its development and for consideration to be given to how care leavers with additional needs would be included in the House Project. As with other strategies mentioned on this page, the Board sought clarification on the governance arrangements to include provision for oversight by non-executive Members.

### ◆ Future Designation of Selective Licensing Areas - No additional recommendations resulted.

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## Pre-decision Scrutiny

### ◆ Rotherham Local Plan - Adoption of the Sites and Policies Document

Two additional recommendations were made by Scrutiny - for specific briefings in respect of major planning developments to be delivered to Ward Members on a ward-by-ward basis and for EIAs to be explicitly referenced in the cover report of all items for Cabinet and Pre-decision Scrutiny.

### ◆ Forge Island Development

OSMB recommended that Cabinet should confirm how it will hold decisions makers to account for exercising delegated powers in respect of the Forge Island redevelopment aspects of the Town Centre Masterplan. Quarterly updates were requested by the Board on the decision making and implementation of the project. The flood alleviation programme was referred to Improving Places as part of its powers to scrutinise flood risk management functions.

### ◆ Modern Methods of Construction (MMC) Pilot to Build Affordable Homes

This report sought Cabinet approval to deliver 12 bungalows for older people through a pilot to test alternative modern construction methods. MMC is a generic term used to cover different types of homes that are manufactured in a factory environment and either fully or partially assembled in the factory, or the component parts are assembled on site. OSMB recommended that Cabinet consider aligning this project with the Scrutiny Review of Modular Housing Solutions to avoid duplication. Members also recommended that future proposals detail how the Council will market and promote the benefits of MMC for affordable homes.

### ◆ Community Energy Switching Scheme

The purpose of this paper was to seek approval to assess the feasibility of developing a community energy switching scheme in Rotherham to reduce the number of people paying high tariffs for gas and electricity. Members recommended that Cabinet encourage officers to deliver this project swiftly so that residents across the borough could benefit at the earliest opportunity from potential savings on energy bills. OSMB also requested that, subject to the outcome of the study, consideration be given to the marketing and promotion of the scheme.

### ◆ Allotments Self-Management

Members were supportive of the proposal and requested a progress update on the project to IPSC.

### ◆ Strategic Property - Riverside House Lease

OSMB recommended that Cabinet take an “in principle” decision to approve the restructure of the lease arrangement and delegate authority as outlined in the published officer recommendations. Efforts to co-locate more public services in Riverside House should also be supported.

### ◆ Developing an Evidence-Based Programme to reunify Young People who are Looked After

Multi-Systemic Therapy – Family Integrated Transitions (MST-FIT) is a programme with two intersecting phases; it is targeted towards children and young people between the ages of 11 and 15 and their families. The Board were supportive of implementing this model as part of the Looked After Children Sufficiency Strategy to reduce the number and cost of children in care. They favoured option 2 ‘Delivery via an outcome based contract in partnership with a social investor (using a Social Impact Bond) and with funding support from the Life Chances Fund’ although the final decision would be delegated to the Strategic Director.

### ◆ CCTV Priority Capital Investment and Policy

OSMB recommended that all Members be notified of the arrangements and process for re-locating cameras in their wards and that arrangements also be made to notify residents of deployment and use of mobile cameras. They requested a further report to IPSC reviewing the use of the cameras six months after implementation.

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# Overview and Scrutiny Management Board

## ◆ Scrutiny Reviews: Drug and Alcohol Treatment and Recovery Services; Adult Community Learning; and Children's Commissioner's Takeover Challenge - Work Experience

OSMB approved these review reports to go forward to Council and Cabinet for a formal response.

## ◆ Budget Setting Process 2019-20 and Medium Term Financial Challenge

Consideration was given to a briefing paper requested by OSMB to inform its approach to scrutiny of emerging budget proposals for 2019-20. The paper outlined the Council's budget setting process and outline timetable for 2019-20 and the anticipated scale of the financial challenge in the medium term. It was noted that Cabinet had established a set of Service Design Criteria, which were guiding the development of budget options.

Members reflected on the financial challenges faced by the Council, noting the specific challenges in adult and children's social care services, and queried what proposals would be brought forward and whether re-engineering of business processes was happening. Discussions also focused on potential approaches to assist in reducing unit costs associated with children's social care and to move away from building based services. Members emphasised the importance of timely submission of proposals for scrutiny and consultation with the public. It was agreed that the Chair of OSMB, the Leader and the Cabinet Member would meet to discuss the development of the budget in more detail, to inform the scrutiny process for the 2019-20 budget.

## ◆ Council Plan Quarter 4 Performance Monitoring Report

The overall position and direction of travel was discussed at length with Members probing in depth regarding a number of the measures. Their focus was with regard to performance on the Children and Young People's Services (CYPS) priority measures; smoking reduction; information, advice and guidance in adult social care; take up of direct payments; maintenance of unclassified roads; and spending on agency staff, interims and consultants. Officers provided further information on plans to meet these measures. During the discussions, reference was made to concerns about the 101 Connect system and it was agreed to question South Yorkshire Police about the performance of their 101 Connect service at the OSMB meeting in July, which was carried out.

## ◆ Equality and Diversity Peer Review Findings and Progress Update

OSMB scrutinised a report detailing the outcomes of the peer review undertaken by Barnsley and Doncaster Councils in October 2017 of the equality and diversity function and the progress made in implementing actions arising from the review recommendations. The Peer Review Team agreed with the Council's self-assessment that it was performing at the 'developing' level of the Equality Framework for Local Government. A number of strengths and areas of good practice were identified, including examples where the Council was working above the 'developing' level.

Five areas are being focused on by the Council following the review recommendations:- collection and use of information to inform decision making; equality impact assessments; evaluation of the current policy and action plan and having more outward facing objectives; community engagement; and building the knowledge and expertise to embed equality protocols and practice. Workforce representation from all protected groups should also be increased.

Members highlighted the importance of all nine equality protected characteristics being recognised. They raised concerns regarding the findings in relation to young people and disabled people and sought assurance that actions would address the gap in understanding intersectional issues, such as BME older people or LGBT travellers. The Chair and Cllr Brookes subsequently met with the Cabinet Member and Assistant Chief Executive to discuss OSMB's concerns regarding equalities. Following this meeting a development session on EIAs was held for Board Members.

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# Overview and Scrutiny Management Board

## ◆ Financial Outturn 2017-18 and May 2018 -19 Financial Monitoring Report

Members noted the outturn position for last year and expressed concerns about the significant overspends in social care services for children and adults, seeking assurances in respect of work to analyse and reduce spending in these areas and associated spending in Legal Services. Despite line-by-line analysis of each budget, increased demand was still the main cause of pressure. The forecast overspend for 2018-19 was also noted, together with actions to address areas of overspend and identify additional savings to mitigate shortfalls in the planned savings. The Board concluded the financial position was of concern and agreed to form a sub-group to monitor in-year spend. This group will also receive monthly reports on vacancy management and a breakdown detailing spend in CYPS on the Complex Abuse Inquiry, staffing and the High Needs Block. OSMB recommended that consideration be given to building in adequate time for consultation when planning the implementation of budget savings, to avoid delay in realising savings.

## ◆ Budget Monitoring - Children and Young People's Services

Following the two general financial reports referred to above, Members also scrutinised the latest position in CYPS in more depth. They requested a detailed breakdown of spend to be provided for the sub-group to provide assurance in respect of extra pressures faced by the service plus further information on in-year mitigations. It was also agreed to invite the new Strategic Director of CYPS to attend OSMB in November 2018 to set out his financial plan for CYPS.

## ◆ Safer Rotherham Partnership (SRP) Annual Report

A presentation detailed the SRP's priorities and achievements the previous year, including revised processes and stronger engagement. A peer review had provided assurance that the SRP was developing in the right way and identified areas for further development, such as aligning resources and commissioning. It was agreed performance information regarding hate crime would be shared with Members. OSMB recommended that further work be undertaken to establish protocols for sharing local offender management plans, or information supporting such plans, to Ward Members.

## ◆ Communications and Marketing Update

Members were provided with an overview of the major milestones achieved so far with the new Communications and Marketing strategy and those currently being worked on. They welcomed the presentation and acknowledged improvements in Council communications since the turn of the year, with specific reference to the fortnightly Member Briefing. They referred to the mixed quality of information from services regarding notification of works, events or disruption to service provision in wards. This was recognised as an area for development that linked in with neighbourhood working and OSMB supported the suggestion made to establish a dashboard for Members sharing ward intelligence and information to link services, neighbourhood working and civic and community leadership through Members. Clarification was sought on responsibility for consultations and it was confirmed directorates would be responsible for delivering consultation, with corporate oversight, plus support from Communications and Marketing to publicise and make documents accessible.

## Other activity

### ◆ Adult Social Care Improvement Plan and Budget Monitoring Workshop

A workshop took place in July to update Members on the current position, issues and challenges in the service and to set the context for OSMB to inform their future scrutiny of the services.

- ◆ Call-ins - None in this period
- ◆ Petitions - None in this period

## Coming up

Scrutiny review: Rothercard - Council Plan Performance - Budget

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# Health Select Commission

## ◆ *“The Health and Wellbeing of the Working Age Population” - Director of Public Health (DPH) Annual Report*

Every DPH must produce an independent annual report on the health of the local population. This year's report was the final one in a series that worked through the life course, focusing on key health issues at different stages of our lives. It highlighted some of the successes in Rotherham, but also provided a frank assessment of the challenges faced as a community.

Members discussed the report at length and probed into specific issues including the decline in women's healthy life expectancy, impact of domestic abuse and other Adverse Childhood Events, use of e-cigarettes, substance misuse, treatment and recovery from cancer, sexual health and work in deprived areas. HSC resolved to ensure services take account of the report in service planning and delivery. They also requested follow up information on several issues, which was provided.

HSC learned more about progress with the Making Every Contact Count (MECC) initiative “Healthy Chats” which includes a programme of online training and train the trainer sessions. A short demonstration of the MECC website illustrated the signposting to services (national or local) and to self-care information. Members asked questions regarding how its impact would be evaluated.

The Commission also agreed to scrutinise the refreshed Sexual Health Strategy later in the year and made a recommendation that it should include a specific element regarding education and communication with people with learning disabilities and those with barriers to communication.

## ◆ *Evaluation of the Health Village Pilot and Implementation of the Integrated Locality Model*

A central element of HSC's work programme is scrutiny of health and social care integration and transformation, with integrated locality working being a priority workstream. After several updates and consideration of the interim evaluation report on the pilot, a small cross-party group discussed the key findings and challenges from the final evaluation. The aim was to feed into the discussions about wider implementation, across localities with differing demographic profiles and health needs.

HSC are conscious of the important role of unpaid carers as an integral part of the health and care system. Members emphasised the need for effective liaison and communication with carers as this seemed to be a gap in the evaluation/next steps, so that carers both understand the new model and are involved in the care planning of the person(s) for whom they provide care. Members also focused on the need for qualitative feedback to supplement the quantitative metrics already in place such as hospital admissions and length of stay. As such, they wished to ensure that patient experience and feedback on the difference the new model has had for them is captured and reported, and similarly with carer feedback, with consideration given to the best ways of obtaining meaningful feedback. They also stressed the importance of capturing staff perceptions of how the multi disciplinary teams were working. These recommendations were conveyed to the relevant officers and a formal response will be received in September when the next update is provided.

## ◆ *Savings from the Integrated Sexual Health Service (ISHS) in 2019-20 (referred from OSMB)*

Public Health presented a report on progress made in identifying what amounts to a 2.6% (£56k) reduction in the overall contract value for the service, which is commissioned from The Rotherham Foundation Trust (TRFT). TRFT proposed to stop providing the Sunday clinic for under 25s as it was not as well utilised as other clinics and was more expensive to run. This will result in a saving of £26,000, with the other £30,000 met through changes to delivery of HIV prevention work. TRFT have also undertaken an EIA to consider the impact of the Sunday clinic cessation. After exploring a number of issues, including access to emergency hormonal contraception, HSC noted the EIA and progress made but requested an update on the service user evaluation once collated and an evaluation of any impact on A&E following cessation of the Sunday service.

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# Health Select Commission

## ◆ Scrutiny Workshop: Adult Residential and Nursing Care Homes

HSC held a workshop session in April that scrutinised progress made by the recently established Quality Board for registered services in bringing about improvements to the sector; the impact of the Care Home Support Service (CHSS); contract compliance and an update on four individual care homes rated as inadequate in June 2017 by the Care Quality Commission (CQC).

Several themes had been identified by partners to focus on to drive improvements in the sector and HSC wished to explore in more detail plans to address these challenges. The key areas identified were governance, retention of Registered Managers, finance, workforce and operational issues. HSC also examined potential actions that could be taken by the CQC or RMBC through its contract compliance team following an adverse CQC inspection or if there was an issue with a provider. Often there would be a multi-agency response, which is where the CHSS would become involved.

Members were concerned by the fluctuating performance of some providers, some over a period of time, but recognised the CHSS and expertise of the Clinical Quality Advisor are already starting to drive up standards and HSC anticipates this will lead to further improvements across the sector. The work of the Quality Board to drive improvements and its intentions around participation in the Quality Matters initiative and development of the Leadership Academy, learning from good practice elsewhere, will tackle the absence of governance and leadership. In particular being able to retain experienced and suitable Registered Managers in care homes and reducing turnover is critical. The final review report and recommendations will be presented at OSMB in September.

## ◆ Progress on Carers' Strategy Implementation

This has been a key aspect of the work programme for a number of years with regular updates requested. In July Members received a presentation outlining recent progress and forthcoming work. Members noted progress made in co-production and delivery of training modules; raising awareness of young carers and their needs with schools and GPs; and developing a memorandum of understanding between ASC and CYPS. A number of actions still need to be taken forward and additional resources had been put into the carers workstream. HSC explored how unknown carers would be identified and asked questions about monitoring delivery of the action plan and ensuring the strategy dovetailed with the Health and Wellbeing Strategy.

## ◆ South Yorkshire, Derbyshire, Nottinghamshire and Wakefield Joint Health Overview and Scrutiny Committee (SYDNoW JHOSC)

Cllr Evans represents RMBC on the JHOSC which scrutinises workstreams and proposals for NHS service reconfiguration that impact on more than one local authority. The committee met in June and received an update on implementation of the changes to out of hours children's surgery and anaesthesia. The Hospital Services Review was also discussed at the meeting following a detailed presentation as the final report has been published, but this work is still at an early stage. Copies of the stakeholder briefing and an informative Q&A document paper on the review have been shared with all HSC members and the review item will be a standard agenda item for HSC. The agreed changes to hyper acute stroke services will also now start to be implemented.

## Other activity

### ◆ Quarterly briefing with Health partners

These meetings discuss current performance of health partners and future work where scrutiny is likely to be involved. After a temporary dip in performance on one of the national measures for cancer waiting times the hospital had taken a number of actions to be back on track.

## Coming up

Performance Sub-group 26th Sept - Locality working - Update on RDaSH Estate Strategy

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# Improving Lives Select Commission

## ◆ Barnardo's ReachOut Service Update

This service strives to support and protect children and young people in Rotherham who are at risk of CSE, through preventative education, targeted outreach and direct support to individuals and their families. Following their scrutiny of the service last year, ILSC requested this update, to include details of work to evaluate the impact of the train the trainer package and on work with schools and their levels of engagement. It was noted that ReachOut was delivered in most of Rotherham's primary and secondary schools with positive feedback from students and teachers. The Train the Trainer programme had been developed to support staff in schools to deliver the programme themselves and make the project more sustainable. Around 50 staff had participated, from all the schools who had requested training. Members explored engaging more schools, self-referral, referrals from health providers, community engagement, publicity and sharing information.

ILSC agreed to scrutinise the full project evaluation later on and made further recommendations:

- \* For discussions with the Young Inspectors about working on areas where the profiles and awareness were not as good as others, or where engagement with schools was less effective.
- \* Including information about the service in school newsletters.
- \* That the lower levels of engagement with health colleagues be raised at the Children and Young People and Families Partnership where health colleagues attended.

## ◆ CSE Post Abuse Services Update

ILSC had requested specific information for the 2018 update - a map of provision; impact of funding reductions; contingency plans if funding bids were unsuccessful; post-trial support to survivors; and an assessment of the needs analysis to see if it required refreshing. Responding to this request and to the capacity concerns identified through performance monitoring, a service review was undertaken by Children's Commissioning to quantify and understand pressures on the services.

Members considered a report that presented the key findings of this review, responses to the information requested and longer term recommendations for commissioning post abuse services. These include taking a whole system approach with partners to commissioning support services to avoid duplication, maximise resources and improve the service user experience. A needs analysis would be undertaken to inform future commissioning and external funding bids. Contracts for the services had been extended from 1st April to 30th September 2019 to allow for commissioning a different service offer following the findings of the needs analysis and whole system mapping.

It was agreed to have a further update outlining the impact of the remedial actions and progress made on the proposed joint commissioning, with health partners asked to attend. Clarification was requested on the actions to fill the gaps for post-trial support, bearing in mind funding limitations.

## ◆ Domestic Abuse Update

Domestic abuse has been a core workstream for several years with ILSC considering regular progress reports and suggesting improvements. The Commission noted the key achievements outlined in the report and probed into areas they had raised previously, such as the perpetrator programme and capturing the voice of the victim and of the child. Concerns were raised about online abuse, such as stalking and harassment and how this is reported, how the risk is assessed and the potential for escalation. Clarification was also sought about risk thresholds across services, particularly when children were present, and ensuring these were consistent.

The officer recommendations were agreed and ILSC will continue to receive updates, specifically requesting an update on the actions to address stalking and harassment. Scrutiny members also intend to meet with service users and providers as part of their triangulation of evidence on progress on implementing the strategy.

*C h e c k , C h a l l e n g e , C h a n g e*

# Improving Lives Select Commission

## ◆ Children & Young People's Services (CYPS) 2017-2018 Year End Performance

ILSC considered a summary report of performance under key themes, supplemented by performance data reports which provided trend data, graphical analysis and benchmarking data against national and statistical neighbour averages. The report outlined where there was good or improved performance and where there were areas for improvement, broken down between Early Help and Family Engagement; Education and Skills; and Children's Social Care services.

Members asked questions about a number of issues including demand for services and caseloads. They focused in particular on Looked After Children, including eligibility for personal education plans and Right Child Right Care plans and noted increased placement stability. The Cabinet Member will be invited to ILSC in September to facilitate further discussion on the year end outturn.

## ◆ Children and Social Work Act 2017 - Implications for Practice

The Act is intended to improve support for looked after children (LAC), promote the welfare and safeguarding of children, and make revised provisions about the regulation of social workers. It sets out corporate parenting principles for the Council as a whole. IPSC discussed a report on improving support for LAC, which outlined the main legislative changes and how the Council aims to implement them locally. The Commission noted the changes in practice that would be required under the Act and the specific implications for CYPS. They sought clarification on whether Pupil Premium funding was ringfenced. Members agreed that the Corporate Parenting Panel would keep the implications of the Act under review as they developed.

## ◆ Spotlight Review following the Ofsted Inspection of Adult Community Learning (ACL)

As agreed at OSMB following scrutiny of the Council Plan, a small working group examined actions taken to address the issues raised by the Ofsted inspection in 2017, which had made a judgement of inadequate in relation to the quality of teaching, learning and assessment. Members sought assurance that underlying issues that had led to this judgement were fully understood and that clear plans were in place to ensure learners had pathways to secure employment or skills training.

Ofsted had raised areas of concern arising from its previous inspection in 2014 which had not been addressed in a timely manner. It had further identified that quality improvement plans were not enacted sufficiently quickly and that Members had not received clear information with regard to performance. Following management intervention significant improvements had been made but without time to embed fully prior to Ofsted coming in. Delivery of ACL has since been transferred from the Council to Rotherham and North Notts College and as IPSC will be looking at the skills agenda there will be scope to consider how ACL is contributing to Council priorities in this area. The review group has formulated a small number of general recommendations looking to improve both Member oversight and performance management of any areas of concern resulting from external inspections or reviews and these will be presented at OSMB in September.

## ◆ CYPS Edge of Care Provision

An update was provided on implementation of the following services - Family Group Conferencing, the Edge of Care Team, Multi-Systemic Therapy and Pause Rotherham. Members discussed each in depth, seeking clarification on who each service worked with and how many cases there were, in addition to how each service operated and which practitioners were involved in each area. ILSC had been supportive of initiating the Pause Project in Rotherham and noted that it had commenced in July 2018. The officer recommendations were agreed and it was suggested for future scrutiny of performance that the scorecards should be submitted quarterly to the performance sub-group.

## Coming up

Performance sub-group 12th September - Special Educational Needs and Disability - Early Help

*C h e c k , C h a l l e n g e , C h a n g e*

# Improving Places Select Commission

## ◆ Communications and Engagement - Changes to Refuse and Recycling Collections Services

Following a pre-decision scrutiny recommendation made by OSMB last April regarding the Waste Collections Service Review, a report and presentation outlining further details of the proposed communications and engagement strategy was provided to IPSC for their input.

Communications will support the changes at each transition stage, in the autumn and the New Year, using a range of methods. These will include direct mail to all households, calendars, bin tags advising that “the next collection will be the last with this bin”, bin stickers and promotion of the garden waste service. These direct communications mechanisms will be supplemented with engagement events and targeted intensive engagement work in a number of priority areas.

Members raised various issues in relation to the collections, including which types of plastic may or may not be recycled; cross-contamination of waste and cleanliness of the bins; payment methods for the garden waste service; and use of communal bins in places where both space and road access for waste collection vehicles is limited.

Specifically with regard to communications, the Commission suggested involving community groups, Parish Councils and Area Housing Officers in disseminating information about the service changes. They also emphasised the importance of effective communications and having clarity and simplicity in the messages delivered to the public about the new services. They noted the information provided by officers and recommended holding a Member seminar on the changes to the Council’s waste and recycling services.

## ◆ Dignity Funerals Ltd. and RMBC Contract Update

As part of its continuing scrutiny of bereavement services, IPSC considered the Annual Report from Dignity at its meeting in July, which included reporting against identified performance indicators in relation to the current contract. The performance management framework covers availability requirements, performance requirements and agreed service improvements. Members noted that sufficient land suitable for burials had now been identified in Maltby for the next ten years. A review of lined grave options had been carried out and a Muslim community liaison meeting held on 3 July.

Prior to this formal scrutiny there had been discussion between the Council and members of the local Asian community regarding arrangements for Muslim burials. The Chair and Vice Chair, together with officers, met with approximately 30 community members on 24 July who were encouraged to speak in an open and frank manner about their concerns. The key issues raised were times during the day when burials can take place, costs and a general lack of satisfaction. Rather than attend IPSC, the community members felt that a way forward would be to meet with senior representatives from RMBC and Dignity to discuss their concerns. Another suggestion that emerged was to form an all faith group to consider any issues for people of other faiths.

The Commission noted the Annual Report and progress made on establishing new contract management arrangements following the transfer of this function to Registration Services. They requested that future performance reports should utilise the red-amber-green (RAG) reporting system where possible. Members also supported the proposal to establish a joint RMBC/Dignity Project Liaison Group, to facilitate discussions with the community and with faith groups about bereavement, burial and cremation issues, which linked well to the feedback from the community.

*C h e c k , C h a l l e n g e , C h a n g e*



# Improving Places Select Commission

## ◆ Scrutiny Review of Modular Housing (joint with OSMB)

The purpose of the review is to look into the viability of providing low cost housing for young single individuals and young families in one and two bedroom modular accommodations, incorporating suitable technology wherever possible to reduce running costs and also if possible retaining the ability to move the buildings to where they are most needed.

The review, chaired by Cllr Cowles, is progressing well and the aim is to report the findings and recommendations by the end of 2018. Information has been gathered in relation to the:

- \* housing situation in Rotherham and identifying need for a particular type of accommodation
- \* different potential renewable energy sources to be used by the homes
- \* types of modular housing and container homes currently available - two visits have already taken place with a further visit planned for early September (see image below)

As recommended by OSMB following pre-decision scrutiny of the House Project (see page 4), officers from Leaving Care are working with the young people to encourage them to be involved in the review by putting their views and opinions forward.



*C h e c k , C h a l l e n g e , C h a n g e*

# Improving Places Select Commission

## ◆ Young Tenants Housing Scrutiny Review Action Plan - Progress Update

Following the review by RotherFed Tenant Scrutiny Working Group, IPSC receives regular reports on progress against the resulting action plan. All recommendations are on track with some positive achievements reported showing improved engagement with young tenants. These include the development of the Younger Tenants Forum; young tenants having input into key policies such as the Housing Strategy and Housing Revenue Account Business Plan; and their involvement in areas of work such as pre-tenancy workshops and customer care training. The Council is also working with young tenants to inform options for tenant involvement and the digital inclusion agenda.

Three young tenants were welcomed to the meeting, who shared their personal experiences. They were congratulated for their courage and the positive impact they were making which had resulted in en-suite bathrooms provided for shared accommodation and a recycling initiative using cans. Discussion ensued on other forms of support that could be put in place to support young tenants. It was agreed that a sub-group would be set up with representatives of the Young Tenants to explore options around furniture and tool donation schemes. Members requested further details on the role of the Young Tenants Forum and also recommended that consideration be given to the inclusion of a young tenant on the RotherFed Board.

## ◆ Rotherham's Cultural Strategy - Update on Progress

A report provided the Commission with an update on the positive progress made on developing a Cultural Strategy for Rotherham, which will be the overarching document that sets the direction for culture, sport and tourism across the Borough. Spatial priorities have been identified: North: the "Great Place" – Wentworth, Elsecar and the Dearne Valley; South: Rother Valley Country Park, Gulliver's and the surrounding canal network; and Central: Rotherham town. It is anticipated that the draft strategy will be launched at Rotherham Show, and approved in October 2018.

Development of the strategy will include wide-ranging consultation with the public, partner organisations and other stakeholders. Members asked a number of questions regarding the consultation and how officers would ensure it was effective, include all wards in the Borough and involve "hard-to-reach" groups. They also asked questions regarding consultation with children and young people and links to schools and colleges. IPSC agreed to establish a working group to consider the contents of the draft Cultural Strategy for Rotherham in detail and requested further information about the Embassy for Reimagining Rotherham.

## Coming up

- Revised Housing Strategy
- Neighbourhood Working Update
- Rother Valley Caravan Park

*C h e c k , C h a l l e n g e , C h a n g e*

**AUDIT COMMITTEE**  
**30th July, 2018**

Present:- Councillor Wyatt (in the Chair); Councillors Cowles, Vjestica, Walsh and Bernard Coleman (Independent Person).

Amy Warner (KPMG).

**17. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**18. QUESTIONS FROM MEMBERS OF THE PUBLIC OR THE PRESS**

There were no members of the public or press present at the meeting.

**19. MINUTES OF THE PREVIOUS MEETING HELD ON 19TH JUNE, 2018**

Consideration was given to the minutes of the previous meeting of the Audit Committee held on 19<sup>th</sup> June, 2018.

Resolved:- That the minutes of the previous meeting of the Audit Committee be approved as a correct record of proceedings.

**20. AUDIT COMMITTEE ANNUAL REPORT 2017/18**

David Webster, Head of Internal Audit, submitted the Audit Committee 2017/18 Annual Report in accordance with the Chartered Institute of Public Finance and Accountancy (CIPFA) guidance which recommended that audit committees report annually on how they had discharged their responsibilities during the previous municipal year.

The draft annual report was attached at Appendix 1 together with the Committee's Terms of Reference. The report set out:-

- A summary of the work undertaken
- External Audit
- Internal Audit
- Anti-Fraud and Corruption
- Risk Management
- Corporate Governance
- Finance
- Other
- Training
- Terms of Reference

**AUDIT COMMITTEE - 30/07/18**

The Committee's Terms of Reference had not been changed in the recent review of the constitution. However, in May CIPFA had produced further guidance for audit committees including model terms of reference which were far more detailed than those the Committee currently operated within and included Risk Management, Treasury Management and Fraud. Revised Terms of Reference would be submitted for consideration.

Resolved:- (1) That the Audit Committee Annual Report 2017/18 be noted and submitted to Council for approval.

(2) That the Audit Committee's Terms of Reference be revised in accordance with the Chartered Institute of Public Finance and Accountancy guidance and submitted for approval.

**21. AUDIT COMMITTEE FORWARD PLAN**

Consideration was given to proposed forward work plan for the Audit Committee covering the period October, 2018-June, 2019.

Resolved:- That the forward work plan be supported and any amendments arising actioned in due course.

**22. FINAL STATEMENT OF ACCOUNTS/EXTERNAL AUDIT ISA 260 REPORT**

Consideration was given to a report presented by Graham Saxton, Assistant Director of Finance and Customer Services, which advised on matters arising from the external audit of the Council's 2017/18 Statement of Accounts as presented in the External Auditor's ISA260 report and, in acknowledging these findings, requested that the Audit Committee approve both the Letter of Management Representation and the audited Statement of Accounts 2016/17.

KPMG intended to issue an unqualified audit opinion on the Statement of Accounts and their representative at the meeting confirmed the unaudited Statement of Accounts and draft Narrative Report had 4 audit adjustments, none of which affected the prime financial statements, and 8 unadjusted audit differences (Appendix 3). None of the changes affected the financial performance or financial position of the Council previously reported in the unaudited Statement of Accounts.

The ISA 260 also confirmed that working papers were of a high standard and the audit queries were dealt with in a timely and efficient manner.

A number of recommendations had been made, set out in Appendix 1, namely:-

- High level review of valuation of land and buildings
- Impact of valuations on whole asset classes
- Valuation of fixed assets to 31<sup>st</sup> March

- Northgate user review frequency
- Northgate generic administrator access
- Northgate privileged access authorisation
- Improvements to closedown process
- Review of fixed asset register for existence of assets

Section 2 of the ISA 260 set out the approach, risks, work and conclusion reached by KPMG on whether the Council had satisfactory arrangements in place to secure the economy, efficiency and effectiveness in the use of its resources. The conclusion reached was that the Council had made proper arrangements to ensure it took properly informed decisions and deployed resources to achieve planned and sustainable outcomes for taxpayers and local people. All the recommendation set out in the ISA 260 2016/17 report had been implemented.

It was noted that the recommendations contained within the ISA 260 with regard to property, plant and equipment were very similar to those of other councils within Yorkshire and the Humber.

The Chair wished to convey his thanks to all the staff involved within the Authority and KPMG for their hard work in meeting the very challenging timescales for the closure of the accounts.

Resolved:- (1) That the Auditor's ISA 260 2017/18, as submitted at Appendix 1, be approved.

(2) That the Statement of Accounts 2017/18 (Appendix 2 of the report submitted) and the 2017/18 Narrative Report (Appendix 3 of the report submitted) be signed and approved for publication.

(3) That KPMG be issued with the Letter of Management Representation.

### **23. ANNUAL TREASURY MANAGEMENT REPORT AND ACTUAL PRUDENTIAL INDICATORS 2017/18**

In accordance with Minute No. 7 of the Cabinet and Commissioners' Decision Making Meeting on 9<sup>th</sup> July, 2018, consideration was given to a report presented by Graham Saxton, Assistant Director of Finance and Customer Services, which detailed how the Council approved the Treasury Management Strategy in March, 2017, and received a mid-year report on 21st November, 2017, representing a mid-year review of treasury activity during 2017/18.

The Annual Treasury Management report was the final treasury report for 2017/18. Its purpose was to review the treasury activity for 2017/18 against the Strategy agreed at the start of the year.

The report also covered the actual Prudential Indicators for 2017/18 in accordance with the requirements of the Prudential Code.

Presentation of the report met the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities.

The Council was required to comply with both Codes through Regulations issued under the Local Government Act 2003.

Appendix A of the report submitted gave a summary of the Prudential Indicators.

Discussion ensued on the report with the following issues raised/highlighted;-

- The majority of local authorities followed the same strategy as the Authority with regard to the level of under-borrowing
- A training session was to be held on Treasury Management
- The position was kept under constant review

Resolved:- That the Annual Treasury Management Report be noted.

#### **24. ANNUAL GOVERNANCE STATEMENT**

Further to Minute No. 8 of 19<sup>th</sup> June, 2018, consideration was given to the updated 2017-18 draft Annual Governance Statement (AGS) presented by Simon Dennis, Corporate Risk Manager.

The AGS had been updated as a result of developments since the last meeting the main changes being:-

- Paragraphs 3.10-3.13 had been added to reflect the publication of the Commissioners' 36 and 39 month progress reviews and the outcomes of the independent Health Check
- Section 7 had been updated to include publication of the reviews mentioned in paragraphs 3.10-3.13
- Paragraphs 4.15 and 4.17 had been updated to reflect the latest position with the external audit at the time of production of the report

Recommended practice required the Leader of the Council and the Chief Executive to sign the Annual Governance Statement prior to its publication.

Resolved:- (1) That the 2017-18 draft Annual Governance Statement be noted.

(2) That the requirement for the Leader and Chief Executive to sign the Statement prior to the publication of the Annual Governance Statement be noted.

**25. ITEMS FOR REFERRAL FOR SCRUTINY**

Resolved:- That Simon Dennis, Corporate Risk Manager, circulate the briefing presentation to the 3 Select Commission Chairs for consideration and discussion.

**26. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That under Section 100(A) 4 of the Local Government Act 1972, the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12(A) of such Act indicated, as now amended by the Local Government (Access to Information) (Variation) Order 2006 (information relates to finance and business affairs).

**27. STRATEGIC RISK REGISTER**

Simon Dennis, Corporate Risk Manager, presented the current Strategic Risk Register which took account of updates from Directorates, the Strategic Leadership Team and the Audit Committee.

The Register was currently reviewed six weekly by the Strategic Leadership Team (SLT) and reported quarterly to the Committee.

The current Register had been constructed from updates provided by risk owners. There were currently 16 risks included on the Strategic Risk Register, 2 less than when the Register was previously considered and no new risks added.

It was noted that the format of the Register had been amended to improve the focus and actions that needed to be carried out in order to reduce the level of risk and clarity of the risk scoring. Each individual risk score was reviewed by Directorate Leadership Teams and Strategic Directors. In the future there would be a specific focus on risk scores that had not moved over the past 12 months.

Discussion ensued with the following issues raised/highlighted:-

- Demand on Children's Services
- Budget
- Learning Disability Service
- New Waste Collection Service arrangements
- Medium Term Finance Strategy
- Emergency Planning
- Future reporting to include those risks that had been removed from the Register

Resolved:- That the updated Strategic Risk Register be noted.

**28. DATE AND TIME OF NEXT MEETING**

Resolved:- That a further meeting be held on Tuesday, 2<sup>nd</sup> October, 2018, commencing at 2.00 p.m.



**HEALTH AND WELLBEING BOARD****11th July, 2018****Present:-**

Councillor David Roche	Cabinet Member, Adult Social Care and Health <b>(in the Chair)</b>
Ian Atkinson	Rotherham CCG (representing Chris Edwards)
Tony Clabby	Healthwatch Rotherham
Sharon Kemp	Chief Executive, RMBC
Carole Lavelle	NHS England
Councillor Janette Mallinder	Chair, Improving Places Select Commission
David McWilliams	Assistant Director, Early Help and Family Engagement (representing Mel Meggs)
Chris Morley	Chief Nurse, TRFT (representing Louise Barnett)
Robert O'Dell	District Commander, South Yorkshire Police
Dr. Jason Page	Governance Lead, Rotherham CCG
Terri Roche	Director of Public Health
Janet Wheatley	Chief Executive, Voluntary Action Rotherham

**Also Present:-**

Steve Adams	South Yorkshire Fire and Rescue Service
Lydia George	RCCG
Kate Green	Policy and Partnership Officer, RMBC
Polly Hamilton	Assistant Director, Culture Sport and Tourism
Janet Spurling	Scrutiny Adviser to Health Select Commission
2 Members of the Public	

Apologies for absence were submitted from Louise Barnett (TRFT), Dr. Richard Cullen (RCCG), Chris Edwards, (RCCG), AnneMarie Lubanski (RMBC), Mel Meggs (Interim Strategic Director Children and Young People's Services), Councillor Short (Vice-Chair, Health Select Commission), Kathryn Singh (RDASH) and Councillor Gordon Watson (Deputy Leader).

**1. KATE GREEN**

The Chair reported that, due to Kate taking up a post within Public Health, this was to be her last Board meeting.

On behalf of the Board, he thanked Kate for all the support she had provided to the Board and wished her well in her future position.

**2. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at the meeting.

**3. QUESTIONS FROM MEMBERS OF THE PUBLIC AND THE PRESS**

**How could Learning Disability Service users be confident they would have an individual care assessment, before their services were withdrawn, as promised with the Council's track record of conducting assessments so far? How sensible was it to agree the closure of the Centres and Respite Service before the assessments had been done?**

**In terms of strategic priorities, you talk about how social isolation and the lack of social communication is as a prelevant risk factor for early death as smoking 15 cigarettes a day and well known risk factors such as Obesity and inactivity. When talking about people with Learning Disabilities in terms of their ability to get out and see people in their community they are the most vulnerable so where do they come together for social interaction if you are shutting the day centres?**

The Chair stated that the Board had the overall remit of health and wellbeing; the Day Centres came within the Council's responsibility. He had questioned the Services in detail about assessments and was very confident that the resources were in place to ensure that all the assessments took place.

Social isolation was important and why it was one of the new priorities of the Board as well as 3 officers of the Council looking at the overall integration plan for loneliness to present to the Board sometime in the future. There were 3 main ways of moving forward - firstly Shared Lives, secondly Direct Payments and thirdly through a number of organisations that people with Learning Disabilities and their carers could access if they so wished.

**In terms of the Health Service Review, I went to 2 meetings one of which was the Scrutiny Panel in Wakefield where the Chair of the Scrutiny Panel questioned the CCG on the consultation process and its depth and gave them a few ideas of how they should widen the consultation. I also attended the Judicial Review in Leeds and the Judge, in her remarks afterwards to the barrister, had made the point that in terms of the consultation process with the Scrutiny Panels it had perhaps fallen short.**

**In terms of the Hospital Services Review have we done the job in terms of letting people know what is happening? The videos I have seen were quite worrying in that they were rather bland. You would think from it that there were no problems from the Health Service.**

The Chair stated that, in terms of the Independent Hospital Review, he had expressed his own concern about the process. He could not answer for the Scrutiny Panel but from looking at what was in the report at this stage it was very bland with not much detail and as such the Council response stated that it would like to see more information and detail about what might be coming down the road and making sure Rotherham got its

fair share of the hubs. We do have concerns about the lack of consultation. We know there have been events but are concerned about the lack of consultation with the Council and Members. We have made that point in our response.

There was a commitment at the moment that all the local hospitals and A&Es would remain as they were.

Janet Spurling, Scrutiny Adviser to the Health Select Commission, stated that the Select Commission had been updated on the key points from the initial report but obviously, as all the local boards were looking at the report now and giving their feedback, there would be time to look again once there was something more concrete going forward. That would be scrutinised in depth where appropriate.

Dr. Jason Page reported that his practice had been approached by a team of people who would be carrying out more public consultation. One of the things they would be doing was attending GP surgeries and talking to patients so there was another layer of public consultation being organised. They would only do that once they had something to discuss.

Ian Atkinson, CCG, reported that it was an independent report into the Health system which partners had been asked to comment on by 12<sup>th</sup> July in terms of the recommendations. The views of partners had not been sought previously, so this would start to develop potential recommendations in each workstream when a view would be able to be taken as to how it would then impact on local systems. It might impact in different ways so each discrete area may need its own consultation.

**I went into some of your documents about what affects people's health and one of the key factors was of course the workplace and stresses from the workplace. I recognise and know the CCG must be putting significant pressure on the hospital to form subsidiaries which is very worrying for the workforce. Campaigners had noted that other authorities were starting to pull away from wholly owned subsidiaries. Is this Board able to pass comment or put some pressure on the stemming of this process?**

The Chair agreed that health and the workplace was very important. There was a Healthy Workplace Charter, including Mental Health, which the South Yorkshire authorities had pulled together and was to be piloted in 10 organisations in the near future.

The Place Plan had quite deliberately been included in the remit of the Board in order that the Rotherham Integrated Care Partnership reported into it. There was a Place Board Executive under it which was responsible for the day-to-day work of the Place Board. Currently the Place Board was focussed on positive things to improve the health of Rotherham. In terms of pressure, it would be up to the Board to decide when it affected the health of Rotherham people to start thinking about what our reaction would be but as at the moment there was no talk

whatsoever of anything like a wholly owned subsidiary coming into Rotherham.

Chris Morley, TRFT, confirmed that a wholly owned subsidiary was being considered by TRFT but no decision had been made as yet. It would be a company owned by the NHS so would still report into the TRFT Board.

Ian Atkinson, CCG, clarified that it was not the case that the CCG were putting significant pressure on the TRFT around wholly owned subsidiary.

**4. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of the previous meeting of the Health and Wellbeing Board held on 16<sup>th</sup> May, 2018, were considered.

Resolved:- That the minutes of the previous meeting held on 16<sup>th</sup> May, 2908, be approved as a correct record.

**5. COMMUNICATIONS**

A. The Chair reported that the Kings Fund had recently published a document, undertaken by researchers from the University of Durham, about health and wellbeing boards and what they had achieved.

A copy of the document would be circulated to Board members.

**Action: Kate Green**

B. The latest report in a series of reports undertaken on behalf of the Local Government Association was now available and would be circulated to Board members.

**Action: Kate Green**

**6. HEALTH AND WELLBEING STRATEGY: ACTION PLANS AIMS 1-4**

Further to Minute No. 75 of the previous meeting, the Board sponsors presented the final versions of 4 action plan aims.

Whilst the plans were submitted as final versions, they would continue to be live documents, being updated as required. Although the Strategy was agreed for a 7 year period, the action plans would be presented as 2 year plans and, therefore, not all activity would be included or completed in each 2 year cycle.

Discussion ensued with the following issues raised/clarified:-

**Aim 1**

David McWilliams reported on behalf of Mel Meggs

- Acknowledgement that there was more work to be done under all 4 aims including selecting a number of meaningful Key Performance Indicators that could be reported to the Board. A highlight report should then be submitted highlighting the exceptions
- Current performance should include numbers where applicable to enable comparisons to be made

**Aim 2**

Ian Atkinson reported on behalf of Kathryn Singh

- The roll out of 5 Ways to Wellbeing had been successful to date
- 500K funding from South Yorkshire and Bassetlaw Integrated Care System had been secured to assist with suicide prevention work. Notification was awaited of Rotherham's portion of the funding
- Real improvement on IAPT target which was consistently in the top 25%
- Quarter 3 assessment received for CAMHS which showed real progress had been made, however, the challenges continued
- Rotherham was now the highest in Yorkshire and the Humber for Dementia diagnosis
- Rotherham would receive additional resources this financial year over and above the CCG allocation for CORE 24
- The Autism Strategy was expected shortly
- The disparity of women's life expectancy compared to men's was not included within the action plan

**Aim 3**

- More work was required in general on this Aim
- It was noted that more GP Practices were needed to volunteer to trial the the clinical pad, which was about encouraging more people to be physically active
- The training for MECC was quite narrow but work was taking place with different groups of professionals to make it more relevant to their work

**Aim 4**

Rob O'Dell reported supported by Polly Hamilton

- Aim 4 encompassed the environment in its widest sense and, therefore, would take a number of years for things to happen
- There was a cross over with the Safer Rotherham Partnership – not to replace the actions but to look across both Boards and ascertain what contribution could be made
- It was the intention to recruit a Public Health Registrar/student to deliver a piece of work reviewing the Local Plan and how its policies impacted upon health and wellbeing
- Priority 4's wording had been changed to reflect all culture/leisure activity and not just green spaces
- A draft of the Cultural Strategy was to be launched at the Rotherham Show in September 2018
- Active Dearne project – in collaboration with Barnsley and Doncaster Councils and Yorkshire Sports. The proposed pilot would focus on Swinton
- The Selective Licensing Scheme had been very successful in Eastwood and was to be extended into other areas of Rotherham

**General**

- Evidence showed that Social Prescribing consistently had positive effects on health and wellbeing
- The Government was to announce funding around loneliness. A conversation was required on how bidding to the fund would be tackled in Rotherham and whether there should be one co-ordinated bid rather than multiple bids
- The need to work with the Building Stronger Communities Board
- The Council was about to appoint the company who would be taking forward the Town Centre Master Plan

Resolved:- (1) That the high level activity identified as contributing towards the Strategy aims and priorities be approved.

(2) That the amended wording for Aim 4 Priority 4 be approved to read "increasing opportunities for people of all ages to participate in culture, leisure, sport and green space activity in order to improve their health and wellbeing".

(3) That updates on each individual aim be submitted to future Board meetings.

(4) That work on identifying the reasons for the disparity between males and females' life expectancy be included within aim 3.

**ACTION:-**

**That David McWilliams be the lead for Children and Young People's Services with regard to Aim 1 outcomes**

**That Board Sponsors to identify 2 -3 Key Performance Indicators to reflect the aim and finalise their action plans.**

**7. INTEGRATED CARE PARTNERSHIP PLACE PLAN**

Ian Atkinson, RCCG, gave a brief verbal update on the Integrated Care Partnership Place Plan.

There had been significant progress with the final Plan being submitted to the Integrated Care Partnership Board in September and then the Health and Wellbeing Board in terms of governance.

There were 4 key changes in the narrative:-

Workforce and organisational development  
Enhanced finance aspect  
Enhance estate dialogue  
Digital agenda

Resolved:- That the update be noted.

**8. HOSPITAL REVIEW**

The Board considered the slides included within the agenda pack.

The Chair commented that no other organisation other than the RCCG had provided any comments on the Review. It had been agreed at the Integrated Health and Social Care Place Board that all partner organisations would individually provide written comments that would be incorporated into a collective response.

Ian Atkinson, RCCG, reported that the next stage would be, subject to the feedback, production of an outline business case to be considered against the objectives. There would be consultation and further engagement.

It was pointed out that the Review covered the health system and not health and social care. The Council was informed but not part of the consultation.

**9. ROTHERHAM INTEGRATED CARE PARTNERSHIP PLACE BOARD**

The notes of the minutes of the Rotherham Integrated Care Partnership Place Board held on 4<sup>th</sup> April and 2<sup>nd</sup> May, 2018, were noted.

**10. DATE AND TIME OF NEXT MEETING**

Resolved:- That a further meeting be held on Wednesday, 19<sup>th</sup> September, 2018, commencing at 9.00 a.m. in the Rotherham Town Hall.



**PLANNING BOARD**  
**12th July, 2018**

Present:- Councillor Sheppard (in the Chair); Councillors Andrews, Atkin, Bird, D. Cutts, Fenwick-Green, Sansome, R.A.J. Turner, Tweed, Walsh, Whysall and Williams.

Apologies for absence were received from Councillor M. S. Elliott.

The webcast of the Council Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**10. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at this meeting.

**11. MINUTES OF THE PREVIOUS MEETING HELD ON 21ST JUNE, 2018**

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 21st June, 2018, be approved as a correct record for signature by the Chairman.

**12. DEFERMENTS/SITE VISITS**

There were no site visits nor deferments recommended.

**13. DEVELOPMENT PROPOSALS**

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following people attended the meeting and spoke about the following applications:-

- Demolition of existing bungalow and erection of 24 No. dwellinghouses including details of access, landscaping and car parking on land at Carr Holme, Winney Hill, Harthill for Jones Homes (RB2016/1227)

Mr. H. Gray (on behalf of the applicant Company)

- Erection of retail food store (use class A1) with associated car parking, reconfigured access, landscaping, servicing and associated works on land off Doncaster Road, Dalton for Lidl UK GmbH (RB2018/0596)

Mr. J. McLeod (on behalf of the applicant Company)

(2) That application RB2018/0596 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

(3) That, with regard to application RB2016/1227:-

(a) the applicant shall enter into an Agreement in accordance with the provisions of Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following:-

- the provision of 25% affordable housing on site;
- a commuted sum of £500 per dwelling towards sustainable transport measures; and
- the provision of a management company to manage/maintain areas of open space on the site.

(b) subject to the satisfactory signing of the S106 Agreement, planning permission be granted for the proposed development for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

**14. UPDATES**

There were no items to report.

**PLANNING BOARD  
2nd August, 2018**

Present:- Councillor Sheppard (in the Chair); Councillors Andrews, Atkin, Bird, D. Cutts, M. S. Elliott, Fenwick-Green, Tweed, Walsh, Whysall and Williams.

Apologies for absence were received from Councillors Ireland, Sansome and R.A.J. Turner.

The webcast of the Council Meeting can be viewed at:-  
<https://rotherham.public-i.tv/core/portal/home>

**15. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at this meeting.

**16. MINUTES OF THE PREVIOUS MEETING HELD ON 12TH JULY, 2018**

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 12th July, 2018, be approved as a correct record for signature by the Chairman.

**17. DEFERMENTS/SITE VISITS**

There were no site visits nor deferments recommended.

**18. VISIT OF INSPECTION - ERECTION OF 28 NO. DWELLINGHOUSES, DETAILS OF ACCESS AND LANDSCAPING AT LAND EAST OF PENNY PIECE LANE, NORTH ANSTON FOR DUCHY HOMES & YORKSHIRE MERCHANT SECURITIES LTD. (RB2017/183)**

Members of the Board made a visit of inspection to the above site, the subject of this application (Ward Councillor Jepson was in attendance at the inspection of the site).

In accordance with the right to speak procedure, the following people attended the meeting and spoke about this application:-

Mr. J. Cropper (on behalf of the applicant Company)  
Mrs. A. Dickens (Objector)  
Mr. D. Eaton (Objector)  
Mr. M. Huggup (Objector)  
Mr. S. Thomas (Objector)  
Councillor C. Jepson (Objector and also on behalf of Anston Parish Council)

Letters of objection to this application, from Mrs. E. McClure and from Mrs. A. Webster, were also read out during the Planning Board's consideration of this item.

Resolved:- That, with regard to application RB2017/1832:-

(1) the applicant shall enter into an Agreement in accordance with the provisions of Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following:-

- the provision of 21% affordable housing on site;
- a commuted sum of £500 per dwelling towards sustainable transport measures; and
- the provision of a management company to manage/maintain areas of open space on the site.

(2) subject to the satisfactory signing of the Section 106 Agreement, planning permission be granted for the proposed development for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

## **19. DEVELOPMENT PROPOSALS**

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following people attended the meeting and spoke about the following application:-

- Erection of 100 No. dwellinghouses with associated access, open space including play area and ancillary works on land north of A57 bypass east of Mansfield Road, Aston for W. Redmile and Sons Ltd. (RB2018/0021)

Mr. W. Selby (on behalf of the applicant Company)

(2) That, with regard to application RB2018/0021:-

(a) the applicant shall enter into an Agreement in accordance with the provisions of Section 106 of the Town and Country Planning Act 1990 for the purposes of securing the following:-

- the provision of 11 No. bungalow properties on the site, to be purchased by the Council as affordable homes for rent and retained in perpetuity;
- a commuted sum of £500 per dwelling towards sustainable transport measures; and
- the provision of a management company to manage/maintain areas of open space and Local Equipped Area for Play (LEAP) on the site.

(b) subject to the satisfactory signing of the Section 106 Agreement, planning permission be granted for the proposed development for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

**20. PROPOSED LOCAL DEVELOPMENT ORDER - LAND AT GULLIVER'S THEME PARK, MANSFIELD ROAD, WALES**

Further to Minute No. 62 of the meeting of the Planning Regulatory Board held on 16th February, 2017, consideration was given to a report of the Assistant Director of Planning, Regeneration and Transport concerning the proposal to make the Gullivers Valley (Rotherham) Local Development Order 2017. A copy of the draft Order was appended to the submitted report.

The report referred to the Growth and Infrastructure Act 2013 which modified the Planning Acts to simplify the Local Development Order process by removing the requirement for the Local Planning Authority to submit the Order to the Secretary of State for Communities and Local Government, before adoption, for consideration of whether to intervene. This process was instead replaced by a requirement to notify the Secretary of State as soon as practicable after adoption.

The implications of the Order for the development of the Gulliver's Theme Park, as well as the details of the consultation process about the Order, were included within the submitted report. Members noted that the draft Order had been amended in the light of comments received during the consultation process.

Resolved:- (1) That the report be received and its contents noted.

(2) That the Gullivers Valley (Rotherham) Local Development Order 2017 be adopted as amended and the Secretary of State for Communities and Local Government be notified of its adoption as soon as practicable.

**21. UPDATES**

There were no items to report.

**PLANNING BOARD  
23rd August, 2018**

Present:- Councillor Sheppard (in the Chair); Councillors Atkin, Bird, D. Cutts, M. Elliott, John Turner, Tweed, Walsh, Whysall and Williams.

Councillor Steele was in attendance at the invitation of the Chair in the capacity as an observer.

Apologies for absence were received from Councillors Andrews and Sansome.

The webcast of the Council Meeting can be viewed at:-

<https://rotherham.public-i.tv/core/portal/home>

**22. DECLARATIONS OF INTEREST**

There were no Declarations of Interest made at this meeting.

**23. MINUTES OF THE PREVIOUS MEETING HELD ON 2ND AUGUST 2018**

Resolved:- That the minutes of the previous meeting of the Planning Regulatory Board held on Thursday, 2nd August, 2018, be approved as a correct record for signature by the Chairman.

**24. DEFERMENTS/SITE VISITS**

There were no site visits nor deferments recommended.

**25. DEVELOPMENT PROPOSALS**

Resolved:- (1) That, on the development proposals now considered, the requisite notices be issued and be made available on the Council's website and that the time limits specified in Sections 91 and 92 of the Town and Country Planning Act 1990 apply.

In accordance with the right to speak procedure, the following people attended the meeting and spoke about the following application:-

- Erection of a horse shelter and equestrian storage building at land at Ulley Lane Aston for Ms. Parkinson (RB2018/0794)

Ms. Parkinson (Applicant)  
Mr. Andrew Precious (Agent)  
Mrs. Lily Pycroft (Objector)  
Mr. Derrick Pycroft (Objector)  
Mr. John Dunning (Objector)  
Councillor Taylor (Objector)

- Two storey side & first floor extension and single storey rear extension at 158 Broom Lane Broom for Madrasah Raza-E-Mustafa & Cultural Centre (RB2018/0870).

Mr. Mohammad Jhangier (Supporter)

Mr. Haseeb Patel (Applicant)

Ms. Doris Butterworth (Objector)

Mr. Paul Hattersley (Objector)

Ms. Stephanie Hill (Objector)

Mr. Ian Hill (Objector)

(2) That applications RB2018/0794 and RB2018/0870 be granted for the reasons adopted by Members at the meeting and subject to the relevant conditions listed in the submitted report.

**26. UPDATES**

There were no updates to report.

**LICENSING BOARD-SUB-COMMITTEE****Monday, 16th July, 2018**

Present:- Councillor Ellis (in the Chair); Councillors Beaumont, Buckley, McNeely and Napper.

**4. HOUSE TO HOUSE COLLECTION**

Consideration was given to a report, presented by the Licensing Manager, concerning the following application for the grant of a promoter's permit to carry out a house-to-house collection:-

Organisation	Area	Date
Parent's Association of Children with Tumours and Leukaemia (PACT)	Whiston and Wickersley	One day during July or August 2018

Resolved:- That the application be approved and a promoter's permit be granted in respect of the above organisation, for the dates from the issue of the permit until 31st August, 2018.

**5. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

**6. APPLICATIONS FOR THE GRANT AND REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES**

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant and review of hackney carriage/private hire drivers' licences in respect of Messrs. M.Y.K, B.H.W., S.M. and B.H.

Messrs. M.Y.K. and B.H.W. attended the meeting and were interviewed by the Sub-Committee.

Resolved:- (1) That, further to Minute No. 3(1) of the meeting of the Licensing Board Sub-Committee held on 11th June, 2018, the hackney carriage/private hire driver's licence in respect of Mr. M.Y.K. be revoked.

(2) That, further to Minute No. 3(5) of the meeting of the Licensing Board Sub-Committee held on 11th June, 2018, the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. B.H.W. be



approved and he be granted a licence.

(3) That consideration of the review of a hackney carriage/private hire driver's licence in respect of Mr. S.M. be deferred and he be afforded the opportunity of attending a future meeting of the Licensing Board Sub-Committee.

(4) That consideration of the review of a hackney carriage/private hire driver's licence in respect of Mr. B.H. be deferred and he be afforded the opportunity of attending a future meeting of the Licensing Board Sub-Committee.

**LICENSING BOARD SUB-COMMITTEE**

**23rd July, 2018**

Present:- Councillor Ellis (in the Chair); Councillors Beaumont, Reeder and Sheppard.

Apologies for absence were received from Councillor Elliot.

**7. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

**8. APPLICATIONS FOR THE GRANT AND REVIEW OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES**

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant, renewal and review of hackney carriage/private hire drivers' licences in respect of Messrs. S.M., B.H., Z.K. and S.Q.S.

Messrs. S.M., B.H., Z.K. and S.Q.S. all attended the meeting and were interviewed by the Sub-Committee.

Resolved:- (1) That, further to Minute No. 6(3) of the meeting of the Licensing Board Sub-Committee held on 16th July, 2018, the hackney carriage/private hire driver's licence in respect of Mr. S.M. be suspended for a minimum period of two months and this suspension shall be lifted only after Mr. S.M. has satisfactorily completed the Council's Safeguarding Awareness course and has provided medical certification that he meets the relevant DVLA medical standards (the certificate must be dated a maximum of one week prior to the date that the suspension is to be lifted).

(2) That, further to Minute No. 6(4) of the meeting of the Licensing Board Sub-Committee held on 16th July, 2018, the hackney carriage/private hire driver's licence in respect of Mr. B.H. be revoked.

(3) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. Z.K. be approved and he be granted a licence.

(4) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. S.Q.S. be refused.

**LICENSING BOARD-SUB-COMMITTEE**  
**13th August, 2018**

Present:- Councillor Ellis (in the Chair); Councillors Beaumont, Clark, Hague and Vjestica.

**9. EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the Police Act 1997 and Paragraphs 3 and 7 of Part I of Schedule 12A to the Local Government Act 1972 (business affairs and prevention of crime).

**10. APPLICATIONS FOR THE GRANT OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS' LICENCES**

The Sub-Committee of the Licensing Board considered a report, presented by the Licensing Manager, relating to applications for the grant of hackney carriage/private hire drivers' licences in respect of Messrs. S.H., B.J.T., A.S.W. and I.H.S.

Messrs. S.H., B.J.T., A.S.W. and I.H.S. all attended the meeting and were interviewed by the Sub-Committee.

Resolved:- (1) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. S.H. be refused.

(2) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. B.J.T. be approved and he be granted a licence for a period of three years.

(3) That the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. A.S.W. be approved and he be granted a licence for a period of three years.

(4) That, further to Minute No. C34(1) of the Commissioner's Case Hearing meeting held on 25th January, 2016, the application for the grant of a hackney carriage/private hire driver's licence in respect of Mr. I.H.S. be refused.

(Councillor Hague requested that his vote against the grant of a driver's licence in respect of Mr. A.S.W. be recorded in the minutes of this meeting)

(During consideration of the application from Mr. I. H. S., the applicant stated that he knew Councillor Beaumont from his school days; in turn, Councillor Beaumont confirmed that the applicant was known to her from that time in the past; therefore, Councillor Beaumont left the meeting and did not participate in the remainder of the meeting, nor in the Sub-Committee's decision-making in respect of that specific application)